



APPLICATION FOR COURSE REVALIDATION
College of Graduate Studies
(RO-12/24)

Registrar's Office 200 High Street, Glenville, WV 26351 304-462-4117 Fax 304-462-8619 registrar@glenville.edu

Any course credit exceeding the seven-year time limit must be revalidated if the credit will be used towards meeting degree requirements. Students may not revalidate courses in which a grade of C or lower was earned. Transfer courses being requested for revalidation and equivalency consideration must meet the minimum 70% comparable/equal content and learning outcomes to the corresponding Glenville State University course.

1. To be completed by the student.

Student Name (printed) _____ GSU ID# _____

Degree Program _____

Justification for the request (may attach additional pages if needed): _____

List the graduate course you are requesting to be revalidated.

School Name	Course	CR	Grade	Sem/Year Taken

Student Signature: _____ Date: _____

Revalidation Plan

2. To be completed by the Graduate Program Coordinator with the student.

This request for course revalidation was discussed with the student and the following plan has been approved.

Course	Revalidation Option Chosen	Deadline Date

Graduate Program Coordinator Signature

Date

Student Signature

Date

Revalidation Approved/Denied

3. To be completed by the Graduate Program Coordinator after revalidation plan has been completed.

The student has completed the necessary requirements and the following course has been reviewed for revalidation:

School Name	Course	Date Verified	Approved	Denied

Explanation if denied: _____

Graduate Program Coordinator Signature

Date

Certification Analyst Signature

Date

Provost Signature

Date