

Curriculum Committee Meeting

Minutes

January 20, 2026

Present: Mari Clements, JD Carpenter, Connie Stout, Lloyd Bone, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Kaitlin Ensor, Schuyler Chapman, Dwight Heaster, Sara Sawyer, Bob Hutton, Brooklyn Golden and Rachel Adams

Absent: Scott Beatty

Guests: Pam Brown, Ann Reed

Approval of Minutes

- Minutes from November 18, 2025: Sara motioned to approve, Schuyler seconded. Motion passed

Old Business

Fine Arts Course Outlines

- Ann noted that the prerequisite for ART 293 can't be entered in Banner as a prerequisite requirement
- MUSC 111/311 should state that courses could be repeated for up to 4 times 'total' instead of 'each'
- The learning objectives for MUSC 180 and 301 appear to be outlining course content instead of objectives
- All instances of "student will" should be removed from course outlines (MUSC 216, 270, 271, 302, 317, 318, 378, 379)
- Lloyd will present corrections at the next meeting

Learning Objectives by Department

- Still missing Science & Math

Land Resources Course Outline

- Jacob is working on updating the outline for LAND 231 still, and it will be provided at a later meeting

Course Outline Review

- A list of course outlines that still need to be reviewed and submitted was provided

Department Catalog Pages

- Still missing Criminal Justice, Fine Arts, and Science & Math

- Corrections made after the last meeting for the Business Department were provided to the committee and no further edits were needed. This is an informational item

Microcredentials Forms

- Some departments have discussed potential credentials to offer
- There was a concern about how much time it will take to propose a new microcredential if it requires courses we already offer
- These will be a part of the state funding formula
- A signature line for the Graduate Council Chair should be added
- Under Please Attach the Following, 'syllabus and course outline' should be plural
- Microcredentials will be both transcribed and badged
- Required courses should be listed in the Summary Section
- Schuyler motioned to approve the form with amendments, Lloyd seconded. Motion passed

New Business

MRKT 303 Discontinuation

- MRKT 303 hasn't been taught since 2019 and isn't required in any current programs
- David motioned to approve, Amanda seconded. Motion passed

Department of Education

- Catalog pages were submitted as an informational item
 - Page 2 will be revised later to better clarify information
 - In the listing under Requirements for Admission to Residency I, numbers 5 & 8 don't begin with a verb. Connie will update
- Updated Learning Objectives were provided
 - #2 on the MACI & MAT programs should start with "demonstrate" instead of "acquire advanced knowledge". Pam will add this to the next Graduate Council agenda for approval
- Course outlines were revised by the department
 - On the outline for EDUC 207, the information pertaining to kindergarten in the course description should not be struck out
 - For EDUC 342, "observation" should be changed to "field experience"
 - For SOCS 314, "students will" should be removed from the learning objectives
 - Sara motioned to approve with amendments, Schuyler seconded. Motion passed

Adam adjourned the meeting at 1:18 p.m.

January 21, 2026

Ashley Nicholas