

 Location: MCCC 319
 Date: March 18, 2026
 Time: 11:00 am – 12:00 pm

Facilities Committee / Threat Assessment **Meeting Minutes**

I. Call to order

Tom Ratliff called to order the regular meeting of the Facilities Committee/ Threat Assessment on March 18, 2026 at 11:00 am in MCCC 319 room.




II. Committee Members Present & Absent:

- Jason M. Phares - Absent
- Eric L. Marks - Present
- Michael Wheeler - Present
- David E. Hutchison - Present
- Duane Chapman - Absent
- Eric Squires - Absent
- Kendra K. Pullen - Present
- Thomas R. Ratliff - Present
- William D. Boone - Absent
- Trae Sprague - Present
- Timothy Henline - Present
- Clay Chesser - Absent
- Larry R. Baker - Present
- Graylin Floyd - Absent

III. Approval of minutes from last meeting

Thomas R. Ratliff



 Location: MCCC 319
 Date: March 18, 2026
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IV. Action Items:

- Contact roofing contractor Text and call the roofing contractor to confirm schedule and arrange restart as weather permits; follow up on coping/metal pieces and final hookup timing.
- Inspect Goodwin elevator lock/equipment Assign maintenance staff to inspect the Goodwin elevator lock and double doors (clean, adjust, test) and verify whether mechanism replacement or cleaning resolves the sticking/locking issue.
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- Describe vehicles Describe the two vehicles (provide identifying details) related to handicap permit complaints.

V. Overview

- No new unrestricted funds, largely reallocation of previously approved projects.
- List of prioritized projects (~\$50–\$60M submitted annually) already on file; any released monies must match items on the approved list.
- Amphitheater/bleachers and new lighting installation progressing — target: finalized by April 13 to be ready for April 20 GSU week (may be partial closeout only).
- Multiple construction/completion items delayed by weather and vendor scheduling (roofing, final power hookup, exterior skin, utilities).
- Several equipment obsolescence issues (elevator control cards, HVAC/pump drives, sprinkler systems) require workaround or replacement quotes; a surplus card purchase is in transit as a cheaper interim solution.
- Policy changes affecting campus parking and AED responsibilities have occurred and enforcement will resume by August.
- Coordination with HEPC and the Board is underway to create a consistent statewide approach; final decision depends on research and administrative recommendations.
- Plan to open ~50–60 additional parking spots and return several admin/library lots to general use to alleviate parking pressure.



 Location: MCCC 319
 Date: March 18, 2026
 Time: 11:00 am – 12:00 pm

- Expect increased enforcement (estimated 40–50 tickets/week in some areas) and potential pushback from affected groups.
- Investigation into possible abuse of handicap permits; current checks show many permits are legitimate but some suspected misuse exists




Funding status & prioritization

- Applied for \$20 million+ in funding; awarded \$11,750,000.
- Multiple projects were administratively approved but remained unfunded.
- Reallocations were intended for retaining walls, parking lots, roof, and other previously listed unfunded projects.
- New non-emergency projects require administrative preapproval HEPC governor; annual submissions total \$50–\$60 million.
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Amphitheater / bleachers / lighting

- Bleachers and press box are nearly complete; roofing and exterior skin remain unfinished; interior painting has started; final completion awaits utility hookups.
- Power company hookup is delayed by weather and limited staffing — 6 technicians in the region; deployments require 3 people, 2 trucks, and one ground person, making scheduling unpredictable and reducing effective availability to about 50% at times.
- Electrical wiring is being pulled; electronics are being installed in the equipment room at the bottom of the science hall; poles are staged off campus.
- Lighting system is a first U.S. installation with very new technology; manufacturer is developing the matching software; shop-level testing of motors and components has passed.
- Project target is to finalize by April 13th to prepare for April 20th GSU week; completion may be <100% but is expected to be close enough to host amphitheater events.



 Location: MCCC 319
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Concrete finish & roofing delays

- Concrete surface defects between administration and science hall are being negotiated with the contractor, concrete supplier, and finishing crew; issue was documented over a month ago and is 100% being addressed.
- Suspected cause is workmanship or concrete material; contractor has not yet provided a full explanation to the architect and remedies are pending.
- Roofing work was delayed by snow; coping metal installation will start when safe and is expected to take 1–2 weeks after start; final payment will be withheld until warranty paperwork is received.
- LBH demolition is complete and substantial completion was signed last week (walk-through last Friday); interior put back is mostly finished and offices may be turned over tomorrow. Contractor anticipates full LBH completion, including courtyard, within 30 days, subject to weather.




Locks & access control rollout

- Locks are on site; installation scheduled to start in Pickens Hall Monday; worker arrival has experienced a short delay.
- Finalize locks in Scott Wing of Pickens, then proceed to Pioneer Village.
- Issues in Goodwin Hall were mostly resolved; minor issues remain; locking system is functioning.
- Phone-based credential requires touching hardwired main-door reader at least once daily to reactivate; sole use of room-door reader or propping doors causes apparent failures; occasional app reinstall required when phone encryption occurs.
- Residence Life and trades are prepared; battery replacements required every summer; newly installed locks contain fewer batteries.

Elevator obsolescence & repair path

- Goodwin elevator remains unrepaired.
- Control board was sent to Atlanta; vendor determined boards are no longer manufactured and refused repair.



 Location: MCCC 319
 Date: March 18, 2026
 Time: 11:00 am – 12:00 pm

- Options considered: buying a board on eBay (rejected) and a full car upgrade costing \$150,000 (unaffordable).
- Purchased replacement card from Radwell, a surplus electronics reseller; Radwell rebuilds cost ~ 25% of new price and include a 3-year guarantee; seller claims card is brand-new from Tissencrump and the card is in transit.
- No guarantee the card will work until arrival; Radwell agreed to install; vendor guarantees delivery within 3 weeks; installation hoped within the next couple of weeks.

AEDs & state code requirements

- State code requires physician sign-off on AED locations and responsible personnel.
- Campus provided AED training; procedures have since changed.
- Prior AED practices over 4–5 years were illegal/noncompliant.
- Only required AED placement is in athletics; other campus areas are not mandated.

Research & HEPC/Board coordination

- HEPC is being consulted to provide statewide governance for colleges and universities.
- Final decision will incorporate Mike's research, HEPC input, and the president's guidance.
- No movement currently; operations remain unchanged until summer.
- New direction will be implemented by August when students return.
- Attendees will be informed of the decision process and the final decision.

Parking reserves, enforcement & lots

- Board approved return to strict enforcement of existing parking policy; public safety instructed to resume issuing tickets.
- Policy states Lot K is solely reserved for Pioneer Village; unauthorized vehicles will be ticketed.
- Reserve changes made without Board approval (e.g., Jay) will be reversed; Wayne's reserved spaces likely reduced to original two or three.
- Lot J was designed for short-term student parking (meals) and not for reserved spaces; existing Lot J reserves will be removed.
- Administration and Board will coordinate cleanup and finalize reserve lots before August; ticket appeals and stakeholder upset are expected.



Location: MCCC 319
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Handicap permits & verification

- Reported suspected student abuse of handicap parking permits.
- Checked existing permits; all were registered in permit holders' names.
- State-issued mental-disability permits valid for anxiety; holders are legally authorized to use accessible spaces.
- DAV (Disabled American Veteran) plates permit parking in any accessible space; enforcement cannot revoke them.
- Received 100 complaints; checks were completed and two vehicles were identified for follow-up

VI. Adjournment

Tom Ratliff adjourned the meeting at time 12:00 pm.