

GUARANTEED ADMISSION AGREEMENT
(Occupational Therapy Doctorate Collaborative Early Assurance Program)

THIS GUARANTEED ADMISSION AGREEMENT (the “Agreement”), is made and entered into February 27, 2026 (“Effective Date”), by and between **WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS** on behalf of **WEST VIRGINIA UNIVERSITY and its SCHOOL OF MEDICINE** (“WVU”) and **GLENVILLE STATE UNIVERSITY** (“Affiliate”), (collectively the “Parties” and sometimes individually as a “Party”).

WITNESSETH:

WHEREAS, the West Virginia University Board of Governors is the statutorily created governing board which operates West Virginia University; and

WHEREAS, WVU School of Medicine offers a Doctorate of Occupational Therapy program.

NOW, THEREFORE, in consideration of the covenants and conditions herein contained, WVU and Affiliate hereby agree as follows:

1. Purpose. These guidelines are designed to facilitate and coordinate the articulation enrollment processes and procedures, enhance advising, and promote the acceptance of equivalent courses/credits between WVU and Affiliate allowing for an efficient and effective transition from a Baccalaureate program at Affiliate to the Occupational Therapy Doctorate (“OTD”) program at WVU (“OTD CEAP”).

2. Admissions Practices and Requirements.

2.1. WVU encourages applications from articulating Affiliate students who wish to matriculate into the OTD program at WVU. Undergraduate study will be completed at Affiliate and post-baccalaureate/professional study at WVU. Upon successful completion of the professional program, the OTD will be awarded by WVU.

2.2. In order to be eligible for the OTD CEAP, first-year students matriculating at Affiliate must meet the following minimum requirements:

- a. Be admitted to Affiliate in a major that will allow them to complete the required prerequisite and general education courses as outlined in 2.3(d) and 2.3(e) and in good standing at Affiliate.
- b. Meet the general admission requirements for WVU in effect at the time of admission to Affiliate.

2.3. Up to two (2) students annually who matriculate at Affiliate as part of the OTD CEAP (pursuant to the requirements stated in 2.2 above) and who meet all of the following criteria will receive guaranteed admission into the WVU OTD program:

- a. Submit a letter of intent to enter the WVU OTD program once the student has completed a minimum of 60 credit hours but no more than 90, typically by the end of the spring semester of the student's junior year at Affiliate. The letter should be addressed to the Assistant Director of Admissions in the WVU School of Medicine Health Professions (contact information to be maintained by the student's program of study at Affiliate) and should contain an official transcript and initial letter of endorsement from the director or chair of the student's major at Affiliate.
- b. Register on the OTCAS application system and submit an application, which must be received and verified no later than August 31 of the student's senior year at Affiliate.
- c. Complete the baccalaureate degree at Affiliate (or be on track to do so by the anticipated OTD start date). Note that no more than three prerequisite

courses may be left to complete during the spring semester preceding admission in May.

- d. Maintain a minimum overall GPA at Affiliate of 3.0.
- e. Maintain a minimum prerequisite GPA of 3.0 in Affiliate courses with equivalency to the following required prerequisite courses:
 - Biology with Lab (6-8 hrs.)
 - Physiology (3-4 hrs.)
 - WVU will accept a 2-semester, 8-credit sequence of combined human anatomy & physiology to satisfy this requirement
 - Introductory Psychology (3 hrs.)
 - Developmental Psychology (Lifespan) (3 hrs.)
 - Abnormal Psychology (3 hrs.)
 - Introduction to Sociology or Anthropology (3 hrs.)
 - Affiliate's SOCL 341 and SOCL 342 courses satisfy this requirement.
 - Statistics (3 hrs.)
 - Medical Terminology (1 hr.)
 - English Composition (6 hrs.)

Although not required, students are strongly encouraged to take an advanced writing, research, or scientific writing course.

- f. Demonstrate that they are an upstanding member of the community as evidenced by a strong letter of recommendation from the director of the student's major at Affiliate. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.
- g. Complete a minimum of thirty (30) hours of shadowing with at least one (1) occupational therapist or occupational therapist assistant,; these must be documented via a verification form that will be provided to Affiliate by WVU.

2.4. Students who are non-native speakers of English with international transcripts, regardless of U.S. citizenship, must validate proficiency in the English language and must meet or exceed the minimum score requirements as published on WVU's graduate Admissions webpage.

2.5. Any exceptions to these Admission practices and requirements must have the advanced written approval of both Parties. Reasonable advance notice and acceptable exceptions will be determined at the sole discretion of WVU.

2.6. Students who matriculate at Affiliate as part of the OTD CEAP but who do not meet the criteria stated in 2.3 may still apply to the WVU OTD program and will be considered in relation to other qualified candidates in the general applicant pool.

3. Advising and Enrollment.

3.1. Each student who matriculates at Affiliate as part of the OTD CEAP will be co-advised by assigned members of the faculty from Affiliate and from WVU during their time at Affiliate.

3.2. On an annual basis, Affiliate will provide information on incoming students who have matriculated into the OTD CEAP as well as on the academic progress of current students enrolled in the OTD CEAP. This information will be provided to the Assistant Director of Admissions, School of Medicine, Professional and Undergraduate Programs.

3.3. Affiliate and WVU both agree to freely and widely encourage qualified students to participate in this cooperative undertaking by providing advisement, information, and other such assistance which will ease the transition of students to Occupational Therapy studies while providing the appropriate and rigorous academic background to prepare students for such study. Every effort will be made by admissions personnel, transfer counselors, faculty and staff at

Affiliate to maintain an accurate listing of students who matriculate into the OTD CEAP in preparation for enrollment in the OTD program at WVU.

3.4. All advertising materials promoting the OTD CEAP will be mutually agreed upon by designated representatives from WVU and Affiliate prior to publication.

4. Review of Agreement and Relationship.

4.1. WVU and Affiliate agree to review the Agreement and relevant transfer course equivalencies annually in May or at any time that relevant program changes are to be made by either institution. Affiliate will designate an individual to serve as liaison for the purposes of monitoring this Agreement.

4.2. WVU and Affiliate agree to notify the other in writing in the event of substantive changes in any institutional courses and programs that may have an impact upon this Agreement.

5. Term and Termination.

5.1. This Agreement shall remain in effect for five (5) years from the Effective Date or until such time as either Party elects to terminate it. This Agreement can be renewed upon the mutual written agreement of the Parties. Either Party may terminate this agreement by providing thirty (30) days' prior written notice to the other Party.

5.2. This Agreement is contingent upon WVU retaining accreditation by the Higher Learning Commission ("HLC") and retaining accreditation for its Occupational Therapy program through the Accreditation Council for Occupational Therapy Education ("ACOTE") of the American Occupational Therapy Association ("AOTA"). This Agreement is also contingent upon Affiliate retaining accreditation by the applicable regional accrediting body. Failure by either institution to retain relevant accreditation(s) is grounds for termination of the Agreement.

64 Medical Center Drive
P.O. Box 9000
Morgantown, WV 26506

If to Affiliate: Dean of Health Sciences
Glennville State University
200 High Street
Glennville, WV 26351

8. Non-Discrimination. The Parties shall not discriminate on the basis of race, color, national origin, ancestry, age, physical or mental disability, marital or family status, pregnancy, veteran status, service in the uniformed services (as defined in state and federal law), religion, creed, sex, sexual orientation, genetic information, gender identity, or gender expression.

9. Independent Contractor. The relationship between the Parties to this Agreement to each other is that of independent contractors. The relationship of the Parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

10. Liability. Each Party agrees that it shall be responsible for all demands, claims, damages to persons and/or property, losses or liabilities, including reasonable attorney fees arising out of or caused by the Party's negligence or intentional misconduct, if assessed by a court of competent jurisdiction to be the responsibility of that Party.

11. FERPA. Affiliate acknowledges that students' educational records are protected by the Family Educational Rights and Privacy Act ("FERPA" 34 CFR § 99.33(a)(2)) and that, in most instances, student permission must be obtained before releasing specific student data to anyone other than WVU. To the extent that Affiliate receives from WVU personally identifiable information from educational records as defined in FERPA, Affiliate agrees to abide by the limitation on re-disclosure set forth in FERPA, which states that the officers, employees, and agents of a Party that receives education record information from WVU may use the information,

but only for the purposes for which the disclosure was made. WVU agrees to provide guidance to Affiliate with respect to complying with FERPA.

12. Severability. If any portion of this Agreement shall for any reason be invalid, illegal, unenforceable, or otherwise inoperative, the valid and enforceable provisions will continue to be given effect and to bind the Parties.

13. Use of Name. Neither Party shall use the name or logo of the other Party or their trade, assumed, or true names in any advertising, promotional, or other materials in any form of media without the prior written consent of that Party. Requests to use WVU's name or logo should be sent to the Director of Brand and Trademark Licensing at trademarklicensing@mail.wvu.edu.

14. Entire Agreement. All "pathway", "suggested plan of study", or other agreements pertaining to the courses to be taken in relation to the transfer process contemplated herein are incorporated herein by reference. Otherwise, this Agreement contains the entire agreement of the Parties as to this subject matter and supersedes any previous oral or written negotiations and/or agreement.

15. Counterparts and Signatures. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original but which together shall constitute one (1) and the same instrument. Facsimile or scanned images of signatures upon this Agreement shall be binding on the Party so signing as if an original signature and shall have the full force and effect thereof.

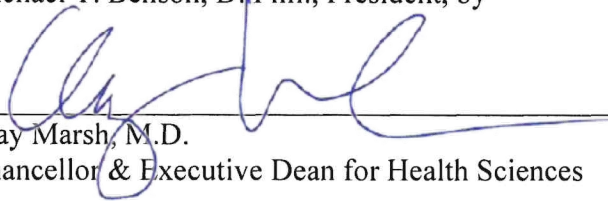
16. Assignment. This Agreement may not be assigned by either Party without prior written consent to the other Party hereto; provided, that WVU may assign this Agreement to a successor board, agency or commission of the State of West Virginia by giving written notice to Affiliate.

17. **Modifications and Amendments.** This Agreement may be modified at any time upon mutual consent in writing of the Parties signed by all the Parties hereto. Any proposed change must be made in writing to the other Party and must be accepted in writing before it will take effect.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK;
SIGNATURES TO FOLLOW ON NEXT PAGE.]**

IN WITNESS WHEREOF, the authorized Parties have hereunto set their hands and seals
on the date first written above.

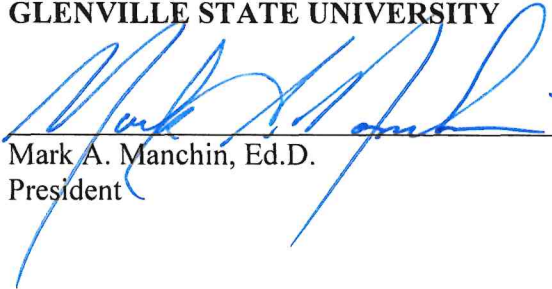
WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS
on behalf of **WEST VIRGINIA UNIVERSITY**,
Michael T. Benson, D.Phil., President, by



Clay Marsh, M.D.
Chancellor & Executive Dean for Health Sciences

3/19/2026
Date

GLENVILLE STATE UNIVERSITY



Mark A. Manchin, Ed.D.
President

3-19-26
Date