

**Glenville State University
Board of Governors Meeting
May 8, 2026
Waco Center, Rooms 227/228**

Members Present: Ms. Ann Green, Chair, via Zoom
Ms. Alexandria Lay, Vice Chair
Dr. Kathy Butler,
Mr. Tilden "Skip" Hackworth
Mr. Robert Marshall
Mr. Doug Morris
Mr. Rick Simon
Ms. Maureen Gildein, Faculty Representative, via Zoom
Ms. Leslie Mason, Staff Representative
Ms. Graylin Floyd, Student Representative

Faculty & Staff Present: Ms. Stephany Amos, Financial Aid Director, via Zoom
Ms. Wendy Broome, Accounting Assistant, via Zoom
Mr. Duane Chapman, Vice President of Enrollment & Student Affairs
Dr. Schuyler Chapman, Assoc. Professor of English & Faculty Senate President
Mr. Clay Chesser, Accountant Senior/Capital Projects Manager, via Zoom
Dr. Mari Clements, Provost & Vice President for Academic Affairs
Dr. Robin Crigler, Assistant Professor of History
Mr. Dustin Crutchfield, Director of Alumni Relations
Dr. Kevin Evans, Dean of Health Sciences
Ms. Sheri Goff, Financial Aid Counselor, via Zoom
Mr. Tim Henline, Vice President Finance & Administration, CFO, & CPO
Ms. Bri Hetrick, Administrative Assistant/Financial Compliance Coordinator, via Zoom
Mr. David Hutchison, Vice President for Advancement
Ms. Tegan McEntire, Human Resources Director
Dr. Mark Manchin, President
Mr. Eric Marks, Manager of Information Systems & Staff Council Chair
Mr. Drew Metheney, Controller, via Zoom
Ms. Jamie Post, Financial Aid Assistant, via Zoom
Mr. Tom Ratliff, Executive Director of Operations
Dr. Mark Sarver, Professor of Business and Mayor of Glenville
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Chief of Staff/Executive Assistant to the President, via Zoom
Ms. Alyssa Yeager, Coordinator of External Scholarships, via Zoom

Call to Order

Vice Chair Alex Lay called the meeting to order at 9:33 a.m.

A quorum was established.

Public Comment – N/A

Special Presentations

National Humanities Alliance - Dr. Robin Crigler, Assistant Professor of History, attended the National Humanities Alliance (NHA) annual conference in Arlington, VA in March. The NHA is an organization dedicated to advocacy for the humanities nationwide. Glenville State is the only higher education institution in West Virginia to be a member of the NHA. Over the past year GSU faculty from multiple departments have participated in a series of GSU-only workshops offered to the University for free by the NHA. This has enabled the University to re-envision the Wellness Management program as a more integrated Community Health program that combines the strengths of STEM and the humanities while supporting the institution's expanding focus on rural health.

Constituent Comments

Alumni Council – Dustin Crutchfield, Director of Alumni Relations, reported the following:

- Twenty 50-year graduates from West Virginia, Ohio, and South Carolina are on campus participating in Commencement activities today and tomorrow.
- Tickets are now available for GSU Night at the Ballpark in June.
- The Alumni Awards Banquet was held in April honoring several distinguished alumni. A posthumous award was presented to the Durbin family in memory of Dan Durbin '84, former member of the Board of Governors.
- Three leaded glass windows in the Alumni Center are currently being replaced.

Faculty Senate – Schuyler Chapman, President, reported the following:

- Numerous policies have been reviewed with recommendations submitted to the University Leadership Council (ULC).
- The newly elected Senate will begin its term on July 1.
- Senate leadership coordinated with Board of Governors Vice Chair Alex Lay regarding the President's evaluation.
- All Senate vacancies, except one, have been filled.
- The Senate constitution was amended primarily to clarify and streamline existing language.

Staff Council – Eric Marks, Chair, reported on the below Council subcommittees:

- The Pay Scale Committee continues gathering comparative salary and position data from peer state institutions to support the Wage Compression Taskforce.
- The Handbook Committee finalized revisions to the Staff Handbook, which will be distributed to staff for review.
- The Campus Culture Committee continues promoting employee engagement and recognition. The committee developed a "Senior Superlatives" survey for faculty and staff. Honorees will be recognized at the annual employee awards luncheon alongside Staff of the Year and Rising Star award recipients.
- The Ginny Grottendieck Scholarship Committee is working with the GSU Foundation to better align scholarship criteria and recipients.
- The Council approved staggered elections with half of representatives elected in even years and half in odd years to avoid complete turnover during any election cycle.

Student Government Association (SGA) – Graylin Floyd, President, reported:

- SGA elections have concluded and Graylin Floyd will return as president for the upcoming academic year.
- SGA hosted the Student Organizations Banquet on May 6.
- Convenience stores and POD markets in the residence halls are scheduled to open July 1.
- Efforts are underway to secure storage units for international students.
- Six SGA members will attend the State Leadership Conference May 20–22.

Wage Compression Standing Committee – Tegan McEntire, Chair, reported:

- The committee continues meeting biweekly.
- Members are working on revisions to BOG Policy 16 and the committee bylaws.
- Forty percent of state funding has been allocated to wage compression efforts and the committee plans to submit recommendations to the President following Monday’s meeting.

Consent Agenda

SKIP HACKWORTH MOVED TO APPROVE THE CONSENT AGENDA. KATHY BUTLER
SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Ann Green reported that the Executive Committee met via Zoom on April 22, 2026 to establish the agenda for today’s meeting. Chair Green appointed Kathy Butler, Bob Marshall, and Rick Simon to the nominating committee, which will present a slate of officers for approval at the June meeting.

Board Governance and HR Committee – Alex Lay, Chair, reported that Tegan McEntire provided updates on active Human Resources positions and recent hires.

Tom Ratliff presented the PowerPoint presentation included in the Board packet, highlighting updated facilities photos and announcing that track resurfacing will begin May 18. He also noted that the University expects to receive a second round of deferred maintenance funding, which may require Board approval in July for project modifications.

David Hutchison shared the following updates:

- The Alumni Association is planning events in the newly renovated amphitheater.
- Mike Rust has joined the GSU Foundation Board.
- Scholarships have increased by \$100,000.
- The University is partnering with the City of Glenville on a mural project for the side of Mama’s Brick Oven as part of the America250 Mural Project announced by Governor Morrissey in November 2025.
- The Curtis Elam Athletic Hall of Fame Banquet and Induction Ceremony will be held May 16.
- The GSU Retired Employee Luncheon is scheduled for May 19.
- GSU Night at GoMart Ballpark will take place June 13.

Enrollment and Student Life Committee – Skip Hackworth, Chair, invited Duane Chapman to provide updates.

Duane Chapman reported:

- Enrollment updates:
 - First-time freshmen, readmits, and transfers: Fall 2025 – 138; Fall 2026 – 186.

- Graduate programs: 18 new fall applications, 4 new summer applications, 9 students registered, 6 pending registration, and approximately 10 additional prospects. Thirteen students registered during the same period last year.
- The Student Organizations Banquet was well attended.
- Student engagement activities this week were highly successful.
- The Pioneer Support Center continues working closely with incoming and returning students and athletic coaches to improve retention, particularly among student-athletes.
- Overall retention is projected at approximately 70%.
- Discussions continue with EAB while working with the CFO to identify funding opportunities.

Academic Affairs Committee – Kathy Butler, Chair, asked Mari Clements to provide an update.

Mari Clements reported:

- Noted that there was a typo in the 24-25 primary majors for education (1,331 should have been 131). This will be corrected prior to submission to HEPC.
- HEPC has given verbal approval to GSU's Intent to Plan for an Associate Degree in Nursing. The full proposal will be completed in time for the first fall HEPC meeting.
- HLC is not likely to review the Master of Arts in Clinical Psychology until July; therefore, it is extremely unlikely that the University will be able to begin the program in fall 2026.

Business and Finance Committee –Doug Morris, Chair, asked Tim Henline to provide an update and announced that this is Tim's last Board meeting.

Tim Henline presented both simplified and extended versions of the FY27 budget and reviewed a related PowerPoint presentation. He noted that budget adjustments may be necessary during the year due to factors such as enrollment changes and grant funding.

Tim reviewed FY26 budget outliers, citing enrollment declines on the revenue side and increased PEIA costs, food service expenses, and fuel prices on the expenditure side. Recommendations moving forward included:

- Establishing an over-budget protocol for athletics.
- Conducting a cost-benefit analysis of athletic travel.
- Identifying ways to reduce catering costs; GSU spent approximately \$450,000 on catering in FY26.
- Implementing stricter Hiring Committee meal policies.
- Further refining departmental budgets using the new Precoro system.
- Creating automatic budget adjustments tied to enrollment declines.
- Developing a contingency reserve through the Foundation to address emergencies and unexpected needs:
 1. Goal: Reserve equal to one month of payroll (\$1.2 million).
 2. Goal: Reserve equal to one month of total operating expenses, including payroll (\$2 million).
- Requiring Return on Investment (ROI) analyses for everything including programs, student events, marketing initiatives, and future projects.
- Reaffirming that University funds may not be committed without prior approval from the Business & Finance Office.

Athletics Committee – Bob Marshall, Chair, asked Jesse Skiles to provide any updates not included in the Board packet.

Jesse Skiles reported:

- Acrobatics & Tumbling competed in the MEC Championships and NCATA Nationals and currently ranks 11th nationally.

- Softball is regionally ranked fifth.
- Both softball and baseball teams are competing in the MEC Tournament today.
- Track & Field may have a national qualifier.
- Athletics currently includes 67 Promise Scholars.
- Men's Golf is competing in NCAA Regionals and stands sixth out of 20 teams after the first round.
- GSU remains competitive for the Commissioner's Cup.
- The department hopes to finalize all coaching hires this week.

Discussion/Actionable Items

Projects Update

Tim Henline distributed transfer requests related to deferred maintenance fund closeouts.

Clay Chesser reported that the University continues to have deferred maintenance funds available and is finalizing the amphitheater project and LBH partial demolition closeout. He proposed reallocating unused funds from incomplete projects to projects that can still be completed. HEPC indicated it would approve the reallocations once approved by the Board of Governors.

BOB MARSHALL MOVED TO APPROVE THE REALLOCATION OF DEFERRED MAINTENANCE BUDGET CHANGE AS PROPOSED. SKIP HACKWORTH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Program Reviews

- AS – Forestry
- BA - Education (Early Childhood, Elementary, Secondary and Special Education)

KATHY BUTLER MOVED TO APPROVE THE PROGRAM REVIEWS AND AFFIRMS CONTINUATION FOR THE FOLLOWING PROGRAMS: ASSOCIATE OF SCIENCE IN FORESTRY AND BACHELOR OF ARTS IN EARLY, ELEMENTARY, SECONDARY, COMPREHENSIVE, AND MULTI-CATEGORICAL SPECIAL EDUCATION. RICK SIMON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

FY27 Budget

KATHY BUTLER MOVED TO APPROVE THE BUDGET FOR FY27 AS PROPOSED. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

FY27 Pay Raises

Tegan McEntire explained the allocation of raises.

SKIP HACKWORTH MOVED TO APPROVE THE PLAN TO DISTRIBUTE FACULTY/STAFF PAY RAISES FOR FY27 AS PROPOSED. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President's Evaluation

The President's Evaluation was tabled to the next meeting.

Announcements

Chair Green announced the following:

- Staff Council and Faculty Senate will meet with the Board directly following today's meeting in accordance with W. Va. Codes §18B-6-3(g) and §18B-6-6(g).
- 50-Year Graduate Dinner – this evening at 5:00 PM in the MCCC Ballroom
- Hooding Ceremony – this evening at 6:30 PM in the Fine Arts Center
- Commencement – tomorrow at 10:00 AM in the Waco Center
- Board Committee Meetings (via Zoom) – June 10, 2026 at 9:00 AM
- Board Meeting – Wednesday, June 24, 2026 at 9:30 AM

Adjournment

With no further business and hearing no objection, Chair Green adjourned the meeting at 11:56 p.m.

Ann Green, Chair

Teresa Sterns, Chief of Staff/Executive Assistant to the President