GLENVILLE STATE UNIVERSITY

Gift Card/Prize Award Sheet

Event Name: _____ Event Date: _____

# of Cards/Prizes Approved: _____ # of Cards/Prizes Awarded: _____ # of Cards/Prizes Left in Inventory: _____

Associated Requisition Number: _R_____

Gift Card/Prize Recipient *If you need additional room to describe the prize, please write on the back.*

Name Please Print	Contact Info.	Signature	Date Received	GC = Gift Card + $ Describe Prize in detail