



Precoro Purchasing System – Account Access Request

To Be Completed by Requestor:

First Name: _____

Last Name: _____

Title: _____

Department: _____

University Email: _____

Office Phone: _____

To Be Completed by Area Vice President:

Approved Unit Access Codes:

***Please Include Unit Code and Unit Name**

Required Signatures:

Requestor: _____

Area Vice President: _____

Director of Purchasing: _____

For Purchasing Office Use Only:

Date Entered: _____

Entered By: _____