

You may contact registrar@glenville.edu if you experience any trouble logging in.

User ID:

PIN:

Login

Forgot PIN?

RELEASE: 8.11

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Sign in at: [Glenville State University Student Portal](#)

Glenville State University EdNet Information System

Personal Information Alumni Services Development Office Student

Search Go

Main Menu

Welcome, Alyssa M. Yeager, to the WWW Information System! Last

IMPORTANT MESSAGE FROM FINANCIAL AID
Click the link above to read an important message regarding your financial aid for Fall 2026.
GSU Billing Process Change

Personal Information
View addresses and phone numbers; view and update emergency contact information; view and

Student & Financial Aid
Complete an application for admissions; Register for classes; Display your class schedule; View

Faculty & Advisors
Display student information; Display your class list; Display waitlisted students; Enter grades; P

Brightspace
Access to Brightspace learning management system for online courses.

National Student Clearinghouse (Order a Transcript)
Order an official transcript, print enrollment verification certificates and view specific information

Course Materials - Textbooks
Access your textbook information for your classes.

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Glenville State University EdNet Information System

Personal Information Alumni Services Development Office Student

Search Go

Student Services & Financial Aid

Registration
Check your registration status; Add or drop classes; Select variable credits, gra

Student Records
View your holder; Display your grades and transcripts; Review charges and paym

Financial Aid
Review the status of your Financial Aid Academic Progress; financial aid

Degree Works - My Degree Audit

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Glenville State University EdNet Information System

Personal Information Alumni Services Development Office Student

Search Go

Student Records

Apply to Graduate
View Holds
Midterm Grades
Final Grades
Grade Detail
Academic Transcript
PayMyTuition
Account Summary by Term
Account Summary
Dynamic Course Catalog
Student Information
Test Scores

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Glenville State University EdNet Information System

Personal Information Alumni Services Development Office Student

Search Go

PayMyTuition (Payment Gateway)

Please Select from one of the payment options below:

Pay Now

RELEASE: 9.2.4

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Within the Main Menu, select **Student & Financial Aid** go to **Student Records** and select **PayMyTuition** and click **Pay Now** to be redirected.

From the **Main Menu**, students can access PayMyTuition by going to **Student & Financial Aid > Student Records > PayMyTuition** and clicking **Pay Now** to be redirected to PayMyTuition payment portal.

PAYMENT CENTER | STATEMENTS | REFUNDS | E-DOCUMENTS | CREATE PROFILE | AUTHORIZATIONS

Payment Center | Payment History

Announcements

Welcome
This portal enables you to make payments, setup recurring payments, view balances and bills as well as manage tuition payment plans.
REMINDER: Fall 2020 semester bills are due on January 15th.

ENROLL IN PAYMENT PLAN | **MAKE PAYMENT**

✓ Within the **PayMyTuition Payment Center**, users can view their Account Information and Term Balances by scrolling down the page.

✓ To initiate a payment, select the **MAKE PAYMENT** button.

PAYMENT CENTER | STATEMENTS | REFUNDS | E-DOCUMENTS | CREATE PROFILE | AUTHORIZATIONS

Payment Center | Payment History

Make an Apprenticeship, Trades or Deposit Payment

Details	Amount (\$)
☐ Over Payment	0.00

Term Balances

Description	Amount (\$)
☒ Fall 2024	2,000.00
☐ Summer 2024	3,014.80

TOTAL PAYMENT \$ 2,000.00

GO BACK | **PAY NOW**

✓ Term balances will be displayed as individual line items. Users may select one or more terms to apply payments and can choose to pay either the full balance or a partial amount by adjusting the value in the Amount (\$) field.

✓ Select **PAY NOW** to proceed.

Note: International students have the option to pay in US dollars. If you would like to make a payment from a US financial institution or with a US card, please follow the instructions in the document titled **Online Payment Guide – Domestic**.

PAYMENT CENTER

STATEMENTS

REFUNDS

CREATE PROFILE

1

Payment Information

2

Payer Information

3

Student Information

4

Confirm & pay

What country are you paying from?

United Kingdom

Make a payment

In USD

2,000.00

✓ Pay your fees from any country, at any bank, in any currency!

✓ Don't overpay your bank on currency exchange. PayMyTuition will save you money!

✓ Track your payments from start to finish using PayMyTuition's student payment dashboard.

✓ Multilingual customer support to help you when you need us.

Payment Options

✓ Bank Transfer in British Pound (GBP)

1,106.00 GBP

☐ Trustly Bank Transfer in British Pound (GBP)

1,106.00 GBP

☐ Visa - Debit or Credit in GBP

1,108.00 GBP

☐ Mastercard - Debit or Credit in GBP

1,108.00 GBP

☐ PayPal

1,147.00 GBP

☐ Pay in another currency

Step 1: Payment Information

- ✓ **What country are you paying from?**
Use the drop-down menu to search for and select the country you are paying from.

The **Make a Payment** section will automatically populate the payment amount that will be settled to your institution in US dollars.

- ✓ In the **Payment Options** section, select your preferred method of payment. Available options may include local bank transfers, credit or debit cards, and eWallets.
- ✓ Once selected, click **NEXT**.

The screenshot shows the 'PAYMENT CENTER' interface. At the top, there are navigation links: PAYMENT CENTER, STATEMENTS, REFUNDS, E-DOCUMENTS, and CREATE PROFILE. Below these is a progress bar with four steps: 1. Payment Information, 2. Payer Information (highlighted), 3. Student Information, and 4. Confirm & pay. The main content area is titled 'We require the following information to process your payment'. It contains two sections: 'Email address' with a text input field containing 'janedoe@gmail.com' and an information icon, and 'Who will be making this payment?' with two radio button options: 'Student' (selected) and 'Someone else'.

Step 2: Payer Information

- ✓ Students or payers paying from an international bank, institution, or card, will need to review information populated in the **Payer Information** section.

Ensure all required fields are completed accurately.

The screenshot shows the 'Identification of Student' section. It has three input fields: 'Identification type' (a dropdown menu with 'Passport' selected), 'Expiration date' (a date picker showing '2026-04-10'), and 'Identification number' (a text input field containing 'PS12345678'). To the right of these fields is a section titled 'Please upload student identification' with a cloud upload icon, the text 'Drag and drop files here to upload', and a note 'Only JPG, JPEG, PNG and PDF files can be uploaded.' Below this is a 'BROWSE' button and a preview of a passport. At the bottom of the form, there are two checkboxes: 'I would like to receive emails from PayMyTuition about future discounts, promotions, and/or offers.' (unchecked) and 'I have read, understand, and agree to the PayMyTuition Terms of Use and Privacy Policy.' (checked). At the very bottom, there are two buttons: 'PREVIOUS' and 'NEXT' (highlighted with a red border).

- ✓ **The Identification of Student/Payer** section requires government-issued identification details and a copy of the corresponding ID for the student (or the payer, if different) to ensure compliance with anti-money laundering regulations when making a payment to the institution.

- ✓ Select **NEXT** at the bottom of the page to proceed.

The screenshot shows the 'Student Information' step of a four-step payment process. The steps are: 1. Payment Information, 2. Payer Information, 3. Student Information (current step), and 4. Confirm & pay. The 'Student Information' section contains two columns of input fields. The left column has 'Student ID' and 'First name'. The right column has 'Email address' and 'Last name'. At the bottom, there are two orange buttons: 'PREVIOUS' on the left and 'NEXT' on the right, which is highlighted with a red border. The top navigation bar includes icons and labels for 'PAYMENT CENTER', 'STATEMENTS', 'REFUNDS', 'E-DOCUMENTS', and 'CREATE PROFILE'.

Step 3: Student Information

- ✓ The **student information** section will default according to the information on your student profile.
- ✓ Select **NEXT**.

The screenshot shows the 'Confirm & pay' step of the payment process. The steps are: 1. Payment Information, 2. Payer Information, 3. Student Information, and 4. Confirm & pay (current step). The 'Payment Information' section displays transaction details: 'You will send 1,106.00 GBP', 'Institution will receive 2,000.00 CAD', and 'Country United Kingdom'. Below this is a 'Payment Detail(s)' section with a link to 'Details'. At the bottom, there are two orange buttons: 'PREVIOUS' on the left and 'PAY NOW' on the right, which is highlighted with a red border. The top navigation bar is identical to the previous step.

Step 4: Confirm & pay

- ✓ Review your payment details within the **Confirm & pay** page and select **PAY NOW** to create your transaction.

The screenshot shows the 'PAYMENT CENTER' dashboard. At the top, there are navigation links: PAYMENT CENTER, STATEMENTS, REFUNDS, E-DOCUMENTS, and CREATE PROFILE. The main section is titled 'Payment Status' and shows 'Amount Pending' as 'GBP 1,106.00'. Below this, a flow diagram shows the payment path: 'You' (represented by a person icon) to 'PayMyTuition' (represented by a 'P' icon) to 'Your institution' (represented by a building icon). To the right of the flow diagram, there is a text box stating: 'Click the **Download Instructions** button below to view or download your payment instructions. Please follow the instructions provided. You must effect payment before **January 1, 2026** or your payment will be automatically cancelled.' Below this text, the 'DOWNLOAD INSTRUCTIONS' button is highlighted with a red border. At the bottom, the 'Payment Details' section shows the 'Payment method: Bank Transfer in British Pound (GBP)'. It includes three boxes: 'YOU SEND GBP 1,106.00', 'INSTITUTION WILL RECEIVE CAD 2,000.00', and 'REFERENCE ID CNC-5104554'. To the right of these boxes, there are three notification icons: a bell for 'Notifications', a checkmark for 'Confirm funds were sent', and a clock for 'Give me another 48 hours'.

Step 5: Fund your Transaction

The Payment Center Dashboard allows you to view Payment Details, manage your transaction by adjusting notifications, confirming funds were sent, requesting an additional 48 hours on your international rate, and cancelling your payment.

- ✔ Select the **DOWNLOAD INSTRUCTIONS** button (for Bank Transfers) or the **PAY NOW** button (for Credit Card or e-Wallets) to obtain payment instructions and fund your transfer.

Once your payment is processed successfully by PayMyTuition, your student account balance will update.

Note: When paying from an international bank, institution, or card, payments may take 2 – 7 business days to process. The balance on your student account will update to reflect completed payments as soon as they are processed.

PayMyTuition will notify all students and payers via email with updates regarding your payment process, and lastly once the payment is complete with instructions to retrieve your payment receipt. Your payment receipt is accessible within your PayMyTuition Payment Center.