GLENVILLE STATE UNIVERSITY POLICIES

ADMINISTRATIVE POLICY 8

REGULATING SPEED, FLOW & PARKING OF VEHICLES ON CAMPUS

8.1. General

1.1. Scope - This policy establishes Glenville State University procedures for governing the speed, flow and parking of motor vehicles on the Glenville State University campus. This policy is designed to ensure the orderly flow and parking of vehicles used by faculty, staff, students, visitors, and the general public to safeguard pedestrians; to accommodate persons with disabilities; and to ensure access to all buildings by service and emergency personnel.

1.2. Authority -W. Va. Code §18B-4-6

1.3. Effective Date – ~~April 21, 2020~~

1.4. Revision of Former Policy – Repeals and replaces Glenville State University Policy 8 – Regulating Speed, Flow & Parking of Vehicles on Campus [2015][2020].

8.2. General Statements

2.1. All motor vehicles operating or parking on the campus of Glenville State University are subject to this policy, to state laws and local ordinances, where applicable, . Any vehicle parked on campus is required to have, affixed for display, the appropriate parking permit, with the exception of visitors parked in marked visitors' parking areas. The operator, the assigned holder of parking permit or the registered owner will be held responsible for any violation involving that vehicle.

2.2. Glenville State University assumes no responsibility for damage to or theft of any vehicle or its contents at any time while the vehicle is on campus.

2.3. The responsibility for finding a legal parking space rests with the vehicle's operator. A permit authorizes the individual to park in available designated parking spaces on campus; it does not guarantee a place to park. Unavailability of a space is not considered a valid excuse for violation of this policy.

2.3. Parking permits are administered and regulated by GSU's Department of Public Safety.

8.3. Parking Permits & Vehicle Registration

3.1. Parking space on campus is limited; therefore all parking spaces may be used only by those displaying a valid parking permit or visitor's temporary parking pass.

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3.2. All students, faculty and staff, including part-time, temporary, and casual employees who park on campus between the hours of 7:00 a.m. and 5:00 p.m. weekdays, must purchase a parking permit.

3.3. Individual permit holders may park one vehicle on campus at a time. To purchase a permit, the individual must first complete the online registration process at https://portal.permitsales.net/driverportal/GSU/login.

3.4. Improper lending, transferring or reproducing of a campus parking permit is prohibited and vehicles displaying such permits will be ticketed the same as vehicles without a valid permit.

3.5. Individuals who have outstanding tickets for previous vehicular violations on campus may not be permitted to register any vehicle or obtain a parking permit until the obligation has been paid.

3.6. Permits must be purchased and displayed by the end of the first week following the beginning of each semester. Should a parking permit be lost or stolen, it shall be the individual's responsibility to notify the Glenville State University Department of Public Safety and obtain a new permit before parking on campus.

3.7. Regardless of the date purchased, parking permits expire July 31st of each year.

3.8. Reserved parking space sales are limited to Glenville State University employees. Individuals who are not GSU employees must submit a waiver request to Public Safety or the Physical Plant for consideration.

3.9. Current reserved parking permit holders who are not GSU employees as of the effective date of this policy will be grandfathered in and may continue to maintain their reserved permits.

3.10. Undergraduate and graduate students are not eligible to purchase reserved parking permits.

3.~~8~~11. Individuals purchasing a reserved parking space will be issued a parking permit bearing the specific number of the space. These spaces are numbered, clearly marked, and are reserved for the authorized vehicles weekdays from 7:00 a.m. until 5:00 p.m. unless noted on the sign. Permit holders will be notified of special circumstances that require the space to be vacated.

3.~~9~~12. Visitors may be issued a temporary parking pass by Public Safety, valid for short-term periods, typically one day if a visitor utilizes a parking area not designated as a visitor space during weekdays from 7:00 a.m. – 5:00 p.m..

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3.~~10~~13. Accessible parking permits will be issued for employees or students who have disabilities. Only vehicles bearing both the state required handicap identification or University issued Accessible Identification and the Glenville State University parking pass may park in designated special needs spaces.

3.~~11~~14. The President of Glenville State University may authorize special parking permits

8.4. Designated Campus Parking Areas

4.1. Parking on the Glenville State University campus requires the appropriate parking permit.

4.2 Restricted Parking Areas

* Reserved parking spaces
* Areas designated for first year residence hall students parking
* Areas designated for Pioneer Village students parking
* Areas designated for Riverfront student parking
* Areas designated for Commuter students overflow parking
* Loading zones
* Areas designated for Accessible Parking
* Areas reserved for Glenville State University vehicles or other designated vehicles
* Areas designated for motorcycles

4.3. Prohibited Parking Areas

* Areas having a yellow or red curb line or stripes
* Areas with diagonal stripes
* Areas where parking blocks the free flow of traffic
* Along roadways and in parking lots that do not have parallel parking lines, unless specifically authorized by Public Safety
* Areas that have been closed off by signs, barricades, cones, or caution tape.

8.5. Speed & Flow of Vehicles on Campus

5.1. All West Virginia traffic laws and regulations will be enforced on, streets that run through and adjacent to Glenville State University, and on any University owned property including parking lots. Vehicle operators are required, by West Virginia Code, Chapter 17C, to obey all posted traffic regulatory signs and highway markings, such as pedestrian crosswalk lanes, at all times.

5.2. Bicycle riders are required to adhere to the same traffic laws and regulations as motor vehicle operators.

5.3. The posted traffic speed on Linn Street, beginning at the University's North Entrance and ending at the top of the hill adjacent to the Physical Education building is 25 miles per hour.

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5.4. The posted traffic speed on Pioneer Way, High Street, and in parking lots located on the Glenville State University campus is 15 miles per hour.

5.5. When using marked crosswalks, pedestrians will have the right of way.

5.6. Traffic will yield to emergency vehicles responding to an emergency situation.

5.7. One-way streets are properly marked and the traffic will travel in the indicated direction. Exceptions will be made for authorized vehicles that are properly escorted and emergency vehicles that are responding to an emergency situation.

5.8. When Officer(s) are directing traffic, those Officer(s) become the regulatory focus and their presence supersedes the posted regulatory signs and markings.

5.9. All vehicle operators are required to operate their vehicles in a prudent and responsible manner at all times and comply with all posted signs regulating speed and flow of vehicles on campus.

5.10. First year students residing in Goodwin Hall will be required to park their vehicle in parking Lot M ("Waco Center Lot"). During special events, students may be required to remove their vehicles from parking Lot M or relocate their vehicle in another area of Lot M as directed. Students will be given a forty-eight hour notice unless special circumstances prevent the notification.

5.11. Students residing in Pioneer Village will be required to park their vehicle in parking Lot M ("Waco Center Lot") or parking Lot K ("The Pit"). During special events, students may be required to remove their vehicles from parking Lot M or relocate their vehicle in another area of Lot M as directed. Students will be given a forty-eight hour notice unless special circumstances exist.

5.12. The parking regulations within this policy do not apply to state-owned vehicles or to commercial vehicles owned by businesses conducting business with the University provided that the vehicles are parked in an authorized parking space and are engaged in business with the University.

8.6. Violations & Fines

6.1. Glenville State University officials have the authority to issue parking and traffic citations, to tow or immobilize a vehicle and/or to collect a fine for any violation of these regulations. Citations will be issued and vehicles may be towed or immobilized for the following violations:

* Speeding or otherwise driving in a reckless manner
* Failure to stop, yield or obey other traffic signs
* Failure to yield to pedestrians
* Failure to display a valid parking permit or visitor's pass
* Failure to park within the marked space

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* Parking in an area other than a designated parking area
* Parking or driving on sidewalks, grass or landscaped areas
* Unauthorized parking in reserved parking spaces
* Unauthorized parking in spaces reserved for visitors
* Unauthorized parking in spaces reserved for those with special needs, or blocking wheelchair access to sidewalks and/or ramps
* Failure to move a vehicle when requested to do so by University officials for snow removal, special events, or for emergencies (In the event vehicles are requested to be moved for snow removal, a cleared lot will be designated for students to park. If students are unable to move vehicles due to weather conditions or class schedule, the student will not be towed unless the location of the vehicle poses a safety hazard to persons or other vehicles.)
* Blocking fire lanes, loading zones, other vehicles, roadways, fire hydrants, entrances to buildings, or parking in a marked exclusion zone
* Driving a vehicle into any area that has been closed off by signs, barricades, cones, or caution tape
* Violations specified in WV Code, Chapter 17
* Other flagrant violations that endanger people or property

6.2. Towed vehicles will be transported off campus and stored by the towing agency. Glenville State University will not be held responsible for damage to the towed vehicle or the contents thereof. The fines must be paid to the University and towing costs to the towing agent before the vehicle will be released. Once the tow truck has been summoned, the owner of the vehicle is responsible for the towing charge.

6.3. A ticket may be issued for multiple violations, each of which carries a separate fine. A fee will be charged for the removal of an immobilization device.

6.4. Fees will be set by the Board of Governors. The total fine for the violation(s) must be paid within ten (10) University business days from the date of issue .

6.5. A hold will be placed on the records and grades of students who do not pay their fines and will remain in effect until the student pays the obligation.

6.6. Individuals who have outstanding tickets and fail or refuse to pay the prescribed fines will have their parking privileges revoked and will not be permitted to obtain a parking permit until the obligation has been paid.

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