

**BYLAWS OF THE UNIVERSITY LEADERSHIP
COUNCIL OF GLENVILLE STATE UNIVERSITY
September 18, 2026**

Article I. Name

The name of this committee is “The University Leadership Council of Glenville State University.”

Article II. Membership

The Committee shall consist of 14 members:

- President of the Faculty Senate
- President of the Staff Council
- President of the Student Government Association
- Vice President of Student Government Association
- Three Faculty Members (elected by the Faculty)
- Two Department Chairs or Academic Deans (selected by Chairs and Academic Deans)
- Two Staff Members (selected by Staff)
- One Presidential Representative (appointed by the President)
- Provost and Vice President for Academic Affairs
- Director of Athletics

No faculty or staff member serving on the Board of Governors may serve on the University Leadership Council.

All terms of elected/appointed faculty, staff, and administrators will be for three years. Terms will be staggered to ensure continuity. Student terms will be for one academic year. If the Student Government Association re-elects the President and/or Vice President, these representatives will also be reappointed to the Council.

Article III. Duties of the Council

Section 1. The Council has the responsibility of making recommendations to the President on items under consideration. These include, but are not limited to, the following matters: institutional policies, degree program changes, and other issues affecting the entire University.

Section 2. The President may request the University Leadership Council to consider other matters that may affect the University.

Section 3. The University Leadership Council will receive information and recommended action items from: Faculty Senate, Staff Council, Student Government Association, Task Forces, Special Committees, and officers of the University.

Article IV. Officers and their duties

Section 1. The Provost and Vice President for Academic Affairs will serve as Chair with the President of the Faculty Senate serving as Vice Chair.

Section 2. The Chair of the Council shall call and preside at all meetings. The Chair shall have the responsibility to assemble the documents necessary for the committee members’ deliberations. The Chair shall be responsible for communicating, in writing, all committee recommendations to the President.

Section 3. The Chair will appoint a staff member who is not a member of the Council to serve as the Secretary. This individual will develop and maintain the minutes of all Council meetings and be responsible for distribution of these across campus.

Article V. Procedures for Meetings

Section 1. The Council will meet at least once each academic semester. A quorum shall consist of a simple majority of the members of the Council where membership is as defined in Article II.

Section 2. Normally the Chair shall give at least one week's notice of the date, time, and location of the meeting and provide the agenda and supporting documentation to the membership. Notice shall be given in an efficient manner to be determined by the committee. Emergency meetings may be called by the Chair with less than one week's notice. Emergency meetings may also be called by a collective of a simple majority of the Council members or by the President of the University.

Section 3. Meetings shall be conducted according to generally accepted principles of parliamentary law for committees/councils. No votes may be taken unless quorum has been established as indicated in Article V., Section 1. Decisions of the Council shall be made by a simple majority of these present and voting on a recommendation.

Section 4. All meetings are open to the campus community. There will be no executive sessions. The President of the University is welcome to attend all meetings and, if present, will be invited to address the council.

Article VI. Lines of Reporting

Within two weeks of Council votes, the Chair of the Council will forward its recommendations to the President of the University.

Article VII. Amendment Procedure

These bylaws shall be reviewed annually and amended as needed. The procedure for amendment shall be the same as the procedure for the original ratification of these bylaws.

Article VIII. Ratification

These bylaws shall be officially adopted when they have received a simple majority vote of the University Leadership Council of Glenville State University at a meeting where voting on the bylaws has been listed on the official agenda.



Chair, Provost and Vice President for Academic Affairs

09/21/2026

Date

Gregory A. Livingston, Ph.D.

Vice Chair, President of Faculty Senate

09/21/2026

Date



President, Glenville State University

10-1-26

Date