Curriculum Committee Meeting

Minutes

October 13, 2026

Present: Mari Clements, JD Carpenter, Scott Beatty, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Robin Crigler (proxy for Josh Squires), Schuyler Chapman, Dwight Heaster, Jeff Bryson, Todra Hall and Rachel Adams

Absent: Connie Stout, Lloyd Bone, Sara Sawyer, and Josh Squires (Robin Crigler served as proxy)

Guests: Ann Reed, Pam Brown, Emily Turner

Approval of Minutes

- Minutes from September 29, 2026 meeting: Amanda motioned to approve, Kevin seconded. Motion passed

Old Business

Course Outline Review

- Fine Arts Department – no update

Criminal Justice Department Changes

- There was no update for this meeting

Course Numbering Discussion

- Mari provided additional documents, and course outlines were uploaded to Teams for departments to use in reviewing courses
- Schuyler, Heather, and Mari are attending an HEPC meeting in Charleston in November about the course renumbering project
- Departments should be reviewing course outlines to see if they match courses on the common course numbering crosswalk
- Departments should all draft a memo outlining which courses are a match and which aren't a match. For courses that aren't matching, an explanation should be provided
    - Memos should be addressed to Mari, as well as the committee, for review
    - Departments should have memos submitted to Ashley by 10/23
    - Criminal Justice and Education are the only department that doesn't have outlines to review

Other

- Amanda asked the committee about the process for updating the list of general education courses

- ENGL 320 & POSC 204 were approved as new gen ed courses last academic year, but the full list of courses hasn't been updated yet and was to be updated once all departments were done reviewing courses
    - Due to this Degree Works also hasn't been updated, so students can't declare the new courses as gen eds, so students will not see those courses as options and they will not automatically slot off for students. Students would need to complete a Course Substitution for those courses to count

Schuyler adjourned the meeting at 12:55 p.m.

October 13, 2026 *Ashley Nicholas*