Curriculum Committee Meeting

Minutes

September 15, 2026

Present: Mari Clements, JD Carpenter, Scott Beatty, Connie Stout, Lloyd Bone, Kevin Evans, Adam Black, Amanda Chapman, David O'Dell, Josh Squires, Schuyler Chapman, Dwight Heaster, Sara Sawyer, Jeff Bryson, Todra Hall and Rachel Adams

Absent: None

Guests: Ann Reed, Pam Brown, Emily Turner, Bob Hutton

Approval of Minutes

- Minutes from September 1, 2026 meeting: Kevin motioned to approve, Sara seconded. Motion passed

Old Business

Course Outline Review

- Fine Arts Department
    - Lloyd submitted course outlines that were missing. Other revised course outlines will be submitted for a later meeting
    - For the 100/300 level course outlines submitted (113/313, 116/316, 119/319, 127/327, 129/329) the committee asked for separate learning objectives for each level of the course
    - The course title and description on the outline for 129/329 need updated, as they were copied the same from the 119/319 outline
    - The date needs changed on the outline for 116/316 to reflect 2026
    - The course outline for 129/329 Pep Band needs to reflect repeatable information in the course description

Course Numbering Discussion

- Mari went over the PowerPoint from HEPC
- Courses will have to change to 4 character subject and numbering system to match courses offered at CTCs
- Departments will need to review course information to see which of our courses match the CTC courses and need changed to the new numbering system
- This initiative is to start with lower division coursework that is common with CTCs in the state
- There have been 26 initial common courses identified that now need to be reviewed by Colleges/Universities
- The implementation at the CTCs is for the 2027-2028 academic year

New Business

Appalachian Studies Microcredential

- This was submitted to get HEPC approval, and is already in the catalog. There were no changes to the content of the microcredential
- Slight updates were made to the information in the proposal
- The course requirements or a catalog page should be attached to the proposal form for all microcredential proposals
- Amanda motioned to approve the proposal, with the amendments. Jeff seconded. Motion passed
- A plan of study should be submitted as the pathway diagram. Schuyler asked what should be submitted if the microcredential can be stacked into multiple majors; Mari recommended that only the majors pertinent to the microcredential be submitted. (Such as: the Appalachian Studies and History/Political Science majors for the Appalachian Studies Microcredential)

Other

- Schuyler asked departments to submit any large program/course changes to the committee prior to the December meeting to ensure they are entered in the catalog and reflected on the course schedule in time
- Schuyler also asked departments to try and submit all or most of their changes at one time instead of multiple instances of changes, so they are easier to track and implement
- The Criminal Justice Department will submit updated catalog pages for the AS Criminal Justice major based on changes made at the 9/1 meeting. The Department will also be developing new courses for agreements with outside partners
- Mari will send out a schedule poll for the committee to meet with HLC during the site visit, and asked everyone to respond to the poll ASAP

Schuyler adjourned the meeting at 1:18 p.m.

September 15, 2026 *Ashley Nicholas*