

Glenville State College
Board of Governors Special Emergency Meeting
June 22, 2017
Waco Center, Hall of Fame Room
Glenville, West Virginia

Members Present: Mr. Greg Smith, Chairperson
Mr. Tim Butcher, Vice Chair
Dr. William Deel
Mr. Stephen Gandee, via teleconference
Mr. Ralph Holder
Ms. Sue Morris
Mr. Paul Peck, Faculty Representative
Mr. Reed Ratliff, Student Representative, via teleconference
Ms. Ann Reed, Staff Representative

Members Absent: Mr. Mike Forbes
Mr. Richard Heffelfinger
Mr. Mike Rust

Faculty & Staff Present: Dr. Tracy Pellett, Incoming President
Mr. John Beckvold, Incoming Interim CFO
Mr. Jerry Burkhammer, Director of Residence Life
Mr. Dustin Crutchfield, Public Relations Specialist
Mr. Adrian Duelle, Admissions Counselor Senior
Mr. Jeremy Long, Admissions Counselor
Dr. Gary Morris, Incoming Interim Vice President for Academic Affairs
Mr. Jason Phares, Information Systems Manager
Mr. Larry Porter, Interim CFO
Mr. Trae Sprague, Supervisor of Residence Life and Intramurals
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Chelsea Stickelman, Admissions Counselor
Mr. Ron Taylor, Associate Director of Public Safety
Professor Matthew Thiele, Assistant Professor of English
Dr. Milan Vavrek, Vice President for Academic Affairs

Others Present: Mr. J. Cameron Woods, Incoming SGA President

Call to Order

Chairperson Greg Smith called the meeting to order at 9:05 am.

A quorum was established.

Public Comment

N/A

Business and Finance Committee

- a. **Facilities Master Plan Amendment** – President Pellett appointed a group of individuals to review the Master Facilities Plan Amendment approved at the June 14, 2017 meeting and requested an updated list of projects requiring attention, additional properties and facilities needed, and a budget for the projects' expenses. Funding included in the bond refunding will be utilized for the projects, properties, and facilities amendments. The group's recommendations are being submitted to the Board for approval in the attached amended facilities master plan.

Larry Porter noted the College could reimburse itself for up to \$1 million dollars of the improvement costs incurred from 60 days prior to the day's board meeting through the bond's closing.

TIM BUTCHER MOVED THAT THE BOARD OF GOVERNORS APPROVES THE CONSIDERATION FOR ADOPTION OF A RESOLUTION APPROVING THE AMENDMENT OF THE COLLEGE'S CAMPUS DEVELOPMENT PLAN TO ADD ADDITIONAL PROPERTIES AND FACILITIES TO SUCH PLAN. BILL DEEL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

- b. **Capital Expenditures Reimbursement Resolution** – Mr. Butcher, Vice Chair of the Business and Finance Committee, referenced pages 72 -74 of the Board book and recommended approval of the capital expenditures resolution on behalf of the Committee.

TIM BUTCHER MOVED THAT THE BOARD OF GOVERNORS APPROVES THE CONSIDERATION FOR ADOPTION OF A REIMBURSEMENT RESOLUTION STATING THE REASONABLE EXPECTATION OF THE BOARD OF GOVERNORS OF GLENVILLE STATE COLLEGE TO REIMBURSE GLENVILLE STATE COLLEGE FOR CAPITAL EXPENDITURES IN CONNECTION WITH THE PLANNING, DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF CERTAIN CAPITAL IMPROVEMENTS TO THE COLLEGE'S CAMPUS MADE PRIOR TO THE ISSUANCE OF TAX EXEMPT REVENUE BONDS. RALPH HOLDER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

- c. **Budget for FY2018** - President Pellett announced that the proposed budget incurs the six percent State cut which equates to \$200,000. He commended President Barr and Larry Porter for preparing the bond refinance and projecting that revenue and enrollment would remain flat. Dr. Pellett is proposing a one dollar symbolic cut in the College's tuition to send a message that Glenville State College will be the only institution that maintains fees.

Mr. Butcher indicated the proposed budget is conservative and it allows the College not to raise tuition. On behalf of the Committee, he recommended approval of the FY2018 budget.

TIM BUTCHER MOVED THAT THE BOARD OF GOVERNORS APPROVES THE BUDGET FOR FY2018 AS PROPOSED. REED RATLIFF SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

- d. **Tuition & Fees Schedule for FY2018** – President Pellett reported that Glenville State has a ten year trend of raising tuition and fees with declining enrollment; therefore, he is proposing a one dollar decrease at all levels in terms of tuition and fees.

TIM BUTCHER MOVED THAT THE BOARD OF GOVERNORS APPROVES THE TUITION AND FEES SCHEDULE FOR THE 2017-2018 ACADEMIC YEAR AS PROPOSED. PAUL PECK SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Statement by incoming President Tracy Pellett – President Pellett briefed the Board that he will be giving a statement to the press at 10:00 am today. He mentioned that small colleges are struggling across the nation and West Virginia has endured consistent budget cuts, taking away students' dreams. Everyone is experiencing tough times but we need to help students and families in West Virginia to afford college. He invited everyone to the press conference directly following the meeting in the atrium.

Mr. Smith invited questions and comments and reminded all to do their part to recruit students.

Adjournment

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 9:46 am.

Greg Smith
Chairperson

Teresa Sterns
Executive Assistant to the President