

# **GLENVILLE STATE COLLEGE POLICIES**

## **ACADEMIC POLICY 27**

### **GRADE POINT AVERAGE FOR ASSOCIATE AND BACCALAUREATE DEGREES**

#### **27.1. General**

1.1. Scope - Policy regarding grade-point average required for associate and baccalaureate degrees.

1.2. Authority - West Virginia Code §18B-2A-4; 18B-1-6, Higher Education Policy Commission Series 22, Section 4.3.

1.3. Effective Date – April 19, 2006

1.4. Repeal of former rule - This policy supersedes any or all previous Glenville State College policies in reference to grade point average for associate and baccalaureate degrees.

#### **27.2. Grade-Point Average Required for Graduation**

2.1. Quality points are based on the following point values for each semester hour of credit: "A" - 4, "B" - 3; "C" - 2; "D" - 1 and "F" - 0. The grade point average to be computed for graduation purposes (not necessarily each semester) shall be based upon all work for which the student has registered with the following exceptions:

2.1.1. Courses with grades of "W" and "WP".

2.1.2. Courses in remedial and/or developmental education.

2.1.3. Courses taken on a credit/no credit, pass/fail or satisfactory/unsatisfactory basis where a passing grade is earned.

2.1.4. Courses taken on an audit basis.

2.1.5. Courses which have been repeated under the "D/F Repeat Provisions" of this policy.

2.1.6. Courses which are covered under the "Discretionary Academic Forgiveness Provisions" of this policy.

### **27. 3. D and F Repeat Provisions**

3.1. If a student earns a grade of "D" or "F" (including failures due to regular and/or irregular withdrawal) on any course taken no later than the semester or summer term during which the student attempts the sixtieth semester hour, and if that student repeats this course prior to the receipt of a baccalaureate degree, the original grade shall be disregarded and the grade or grades earned when the course is repeated shall be used in determining his/her grade point average. The original grade shall not be deleted from the student's record. Any course, in which the student has earned a "C" or better, cannot be repeated for credit. If students want to improve their knowledge of a subject in which a "C" or better was earned, they may audit the course.

### **27.4. Discretionary Academic Forgiveness Provisions**

4.1. Glenville State College will, under the following conditions, extend academic forgiveness to a student who so requests. Under academic forgiveness provisions certain "D," "F," and "FIW" or "WF" grades will be disregarded for purposes of the grade-point average required for graduation. Such calculation, however, does not apply to requirements for graduation with honors, nor to requirements for professional certification that may be within the province of licensure boards, external agencies, or the West Virginia Board of Education. A student who has completed an associate or baccalaureate degree is not eligible to receive academic forgiveness. Academic forgiveness will be granted only once for any student.

4.1.1. The student must request academic forgiveness, in writing, to the Registrar within the first semester of re-enrollment and must complete within two consecutive semesters at least twelve (12) hours of required courses with no grade lower than "C" in order to qualify for academic forgiveness.

4.1.2. The student must not have enrolled as a full-time student in any college or university during the five consecutive academic years immediately preceding the readmission semester.

4.1.3. Only "D," "F," and "FIW" or "WF" grades for courses taken at least five years prior to the request may be disregarded for grade-point average computation.

4.1.4. In cases in which "D," "F," and "FIW" or "WF" grades are disregarded for grade-point average computation, these grades shall not be deleted from the student's permanent record.

4.1.5. Once a "D" is disregarded for purposes of grade-point average computation, the credit earned is also disregarded.

4.1.6. The Registrar will notify the student of the decision regarding the request for academic forgiveness within four weeks following the end of the semester of request.

4.1.7. An action taken by another institution in academic forgiveness for a student who transfers to Glenville State College is not binding. The College maintains the right to accept or not accept such an action. Similarly, another institution may not recognize academic forgiveness that has been extended by Glenville State College.

4.1.8. Students in the Regents Bachelor of Arts Degree Program are covered by a different academic forgiveness policy. However, if otherwise eligible, a student in the Regents Bachelor of Arts Degree Program may elect to receive academic forgiveness under the terms of this policy or to have grades for some courses forgiven under the terms of this policy and forgiven for other courses under the rules of the Regents Bachelor of Arts Degree Program. A student entering the Regents Bachelor of Arts Degree Program should contact the Registrar's Office or the Regents Bachelor of Arts Degree Program Coordinator for additional information.

4.3. Institutional policies regarding academic forgiveness shall be stated in the institutional catalog.

**27.5. Application Only to Graduation Requirements**

5.1. Institutional officials shall make clear to students the fact that this regulation pertains only to graduation requirements and not to such requirements for professional certification which may be within the province of licensure boards, external agencies, or the West Virginia Board of Education.

Approvals:

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President

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Date

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Chair of the Board

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Date