

**Glenville State College
Board of Governors Meeting
June 15, 2005
Louis Bennett Hall Conference Room
Glenville, West Virginia**

Members Present: Mrs. Marjorie Burke, Chair
Mr. Ronald Blankenship, Vice Chair
Mr. R. Terry Butcher
Mr. Les Facemyer
Mr. R. Fred Radabaugh
Ms. Frances Schmetzer
Ms. Mary Alltop, Staff Representative
Ms. Marissa Thrasher, Student Representative

Members Absent: Mr. Gary Arbogast, Faculty Representative
Ms. Laura Kurtz Kuhns
Mr. Joseph Peters

Staff Present: Dr. Robert N. Freeman, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Life
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Mr. Jason Phares, Information Technology Consultant

Faculty Present: Dr. Joe Evans, Professor of Physical Science
Mr. C. Rick Sypolt, Professor of Forestry and Land Surveying
Mr. Paul Peck, Associate Professor of Mathematics
Ms. Emily Browning, Visiting Instructor of Environmental Science

Guests Present: Ms. Mary Pierce, The Glenville Democrat

Call to Order

Chairperson Marjorie Burke called the meeting to order at 12:36 p.m. A quorum was established.

Approval of April 20, 2005 Minutes

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE APRIL 20, 2005 MEETING. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None.

President's Report

- a. **Report on Staff Activities** – Mary Alltop indicated that she would give a report on staff activities at the Staff Council meeting with the Board later today.
- b. **Report on Faculty Activities** – There was no report on faculty activities.
- c. **Report on Student Activities** - Marissa Thrasher reported that the Homecoming theme this year is “Year of the Pioneer.” She announced that John Brown has been chosen as the Pioneer mascot. The students plan to incorporate past Pioneer mascots in the Homecoming program.

Ms. McKinney announced that she plans to invite John Brown to the August Board meeting.

- d. **Update on Admission Data** – President Freeman reported that 810 Freshmen applications have been received for fall 2005 as compared to 633 applications received in 2003 when the same admissions procedure was followed. He further indicated that the numbers are up on residence hall reservations. He noted three pre-registration dates scheduled for the summer and reported 158 students are scheduled to attend the pre-registration next week.
- e. **Report on GSC Foundation Inc.** – President Freeman reported that the first two Rice scholarships were presented at Webster County High School this month. He noted that GSC is the beneficiary of the Rice annuity and there are plans to transfer the annuity ownership, in the amount of \$530,000, to GSC in the fall. He also reported that a computer has been ordered for the Academic Support Center through Curtis Elam Fund. The computer will be used for test-taking for students with disabilities. President Freeman noted that the rededication and naming of the Heflin Administration Building went very well and both a portrait and plaque were placed on the wall in the hallway of the building in honor of President Heflin. He announced that the Foundation was notified of monies bequeathed to the College from Howard Burk for Gilmer County High School students attending GSC and preparing for degrees in engineering and pre-medicine. The Foundation is still working on obtaining the official notification from the executor of Mr. Burk's estate.

f. Construction/Planning Update

- *Robert F. Kidd Library* – President Freeman reported that construction is moving forward rapidly. The sprinkler system, fire alarm system, front and back entrances, and disability ramps will be contracted with outside companies.
- *Alan B. Mollohan Campus Community Center* – President Freeman indicated that the construction is ahead of schedule and fire proofing has begun. He anticipates the main floor and post office to be back in use sometime in January.
- *Science Building* – President Freeman announced that a bid has been awarded to the Burt Hill architectural firm. The firm has been working with faculty and staff regarding needs of the building. President Freeman hopes to have plans and bids out for construction late fall.
- *Physical Education Building* – President Freeman indicated that work on the elevator would begin this summer.

- g. Update on Personnel** – Dr. Freeman reported that an offer had been extended to a candidate for the Head Women’s Volleyball Coach position. He announced that the Head Men’s and Women’s Track and Cross Country Coach resigned and the position will have to be filled. Dr. Freeman indicated that a search is being conducted to replace the Head Men’s Basketball Coach position and he hopes to have a recommendation by Friday to offer that position. President Freeman asked Dr. Kathy Butler to give an update on faculty searches.

Dr. Butler indicated that the primary focus is to hire faculty with doctorate degrees and noted the current percentage of faculty being 42.5% as compared to last year’s 35%. She anticipates the percentage to be at 50% by December. She reported that 12 faculty positions were posted in the spring and five have been hired. Other positions are still being offered.

Dr. Freeman complimented Dr. Butler and the Faculty for all of their work in searching to fill the positions.

Committee Reports

Student and Academic Affairs

Ron Blankenship, Chair of the committee, referred to the rationale on page nine of the board book regarding the addition of Environmental Science to General Education requirements.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE REVISED GENERAL EDUCATION REQUIREMENTS FOR BACCALAUREATE AND ASSOCIATE DEGREES. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship noted the committee reviewed the minors on pages twelve-fourteen of the Board book and indicated that Environmental Science and Social Science were being reinstated and Natural Resource Management is new. He reported that the committee would like to approve items 2 a, b, and c listed on the agenda.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE ENVIRONMENTAL SCIENCE MINOR, THE NATURAL RESOURCE MANAGEMENT MINOR AND THE SOCIAL SCIENCE MINOR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship presented an amendment to the proposed resolution in reference to the program suspension request for SLD, BD, and MI teacher certification programs on page sixteen of the Board book.

IT WAS MOVED BY RON BLANKENSHIP TO AMEND THE PROPOSED RESOLUTION ON PAGE SIXTEEN OF THE BOARD BOOK TO INCLUDE THE FOLLOWING AFTER THE WORD "PROGRAMS": A COMMA AND "NOTING THAT MULTI-CATEGORICAL SPECIAL EDUCATION WILL REPLACE THESE PROGRAMS." FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE SUSPENSION OF THE SPECIFIC LEARNING DISABILITIES, BEHAVIORAL DISORDERS, AND MENTAL IMPAIRMENTS TEACHER CERTIFICATION PROGRAMS, NOTING THAT MULTI-CATEGORICAL SPECIAL EDUCATION WILL REPLACE THESE PROGRAMS.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship indicated the committee reviewed the Faculty Senate Governance Proposal and suggested changes to the proposal.

IT WAS MOVED BY RON BLANKENSHIP TO AMEND PART B OF THE FACULTY SENATE GOVERNANCE PROPOSAL WITH THE FOLLOWING CHANGES:

- * *Line two - Delete the period after "days" and add "and published on the campus website."*
- * *Line six - Change the word "of" to "for" after the words "Vice-President."*
- * *Line seven - Add an "s" at the end of the word "president."*
- * *Line ten - Change the word "hearings" to "hearing."*

FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSAL TO CHANGE THE GOVERNANCE STRUCTURE AT GLENVILLE STATE COLLEGE THAT ADDRESSES CURRICULUM CHANGE AS AMENDED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Business and Finance Committee

Fred Radabaugh, Chair of the committee, asked Mr. Hardman to address any questions the Board may have regarding the budget.

After a discussion, Mr. Hardman indicated that some numbers may change due to the College's FTE's. He noted that if major changes occur, the budget will be brought back to the Board for approval.

Fred Radabaugh commended President Freeman, Mr. Hardman, and all others that put the budget together.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2006 AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Fred Radabaugh reported that the committee approved the proposed business programs assessment fee and computer science fee.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE IMPLEMENTATION OF A BUSINESS PROGRAMS ASSESSMENT FEE AND COMPUTER SCIENCE FEE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

President Freeman discussed the employee holiday schedules for FY2006 and FY2007 as presented in the Board book.

The Board reviewed the proposed Board meeting schedule and agreed to correct the December 21, 2004 date to December 21, 2005. It was also decided to change the Executive Committee meeting on August 3, 2005 to August 10, 2005 and the Board meeting on August 17, 2005 to August 24, 2005.

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE BOARD OF GOVERNORS MEETING SCHEDULE FOR 2005-2006 AS CORRECTED. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The slate of officers was presented by the nominating committee as:

Ronald Blankenship, Chair
R. Fred Radabaugh, Vice-Chair

Chairperson Burke asked for any further nominations for Chair.

IT WAS MOVED BY FRAN SCHMETZER TO CLOSE THE NOMINATIONS FOR CHAIR. LES FACEMYER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT RONALD BLANKENSHIP BE ELECTED BY ACCLAMATION AS CHAIR FOR 2005-2006. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairperson Burke asked for any further nominations for Vice-Chair.

IT WAS MOVED BY LES FACEMYER TO CLOSE THE NOMINATIONS FOR VICE-CHAIR. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT FRED RADABAUGH BE ELECTED BY ACCLAMATION AS VICE-CHAIR FOR 2005-2006. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman announced that Mary Alltop was selected again as the Staff Representative and Dr. Joe Evans was selected as the Faculty Representative to the Board for the next two years.

President Freeman presented a PowerPoint presentation on the GSC Strategic Plan and noted that the plan provides a set of guidelines as to where the College plans to go in the next ten years. He indicated that he plans to put together a strategic plan monitoring committee to ensure the plan is implemented.

IT WAS MOVED BY LES FACEMYER THAT THE BOARD OF GOVERNORS APPROVE THE GSC STRATEGIC PLAN, *NEW BOUNDARIES 2005-2015, A TRANSFORMING VISION*, AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairperson Burke commended Brenda McCartney for all of her work and dedication she put forth on the Strategic Plan. She further added that the facilitator, Mr. Carl Hadsell, also did an excellent job.

Old Business

None.

New Business

Chairperson Burke presented the following resolution:

In Appreciation.....

Whereas Dr. Gary Arbogast is a native of Elkins, Randolph County, West Virginia; and,

Whereas Dr. Arbogast earned a Bachelors degree from Davis & Elkins College in 1976; received a Masters degree in 1978 and a Doctorate degree in 1982 from West Virginia University; and,

Whereas Dr. Arbogast has faithfully served Glenville State College since August 1988; and,

Whereas Dr. Arbogast has served as Assistant, Associate, and Professor of Economics, Faculty Athletic Representative, and GSC representative to the Faculty Advisory Council; and,

Whereas Dr. Arbogast served in the United States Marines from January 1971 – July 1972; and,

Whereas Dr. Arbogast served as the Faculty Representative on the Glenville State College Board of Governors for the 2003 – 2004 and 2004 – 2005 academic years; and,

Whereas Dr. Arbogast has maintained his commitment to the *Renaissance of Shared Values*; and,

Whereas Dr. Arbogast has answered the College's calling of *Tradition, Innovation, Leadership* and *Community* in his role as a member of the College faculty;

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Dr. Gary Arbogast for his commitment to Glenville State College and to his service on the Board of Governors.

Recorded this 15th day of June the year of our Lord, 2005.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD ACCEPT THE RESOLUTION AS PRESENTED TO GARY ARBOGAST FOR HIS SERVICE TO THE BOARD OF GOVERNORS. RON BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairperson Burke indicated that she had received several phone calls in reference to dropping the four words from the new logo and asked President Freeman for an explanation.

President Freeman noted that the four words were dropped due to the flexibility it provides and that it provides a clearer distinct look. He further added that another reason was due to NCA stating the College had too many represented statements such as the Renaissance of Shared Values, the four words, and the mission statement.

Terry Butcher noted that the words, “student centered” should be considered in the future as an addition to the base of the logo.

President Freeman thanked Chairperson Burke for her service to the Board as Chair on behalf of the faculty, staff, and students.

Chairperson Burke reminded the Board that they are scheduled to meet with Staff Council, as mandated in state code, following today’s meeting.

Adjournment

With no further business and hearing no objection, Chairperson Burke adjourned the meeting at 2:09 p.m.

Teresa Sterns
Executive Assistant to the President