

**Glenville State College
Board of Governors Meeting
February 13, 2006
Louis Bennett Hall Conference Room
Glenville, West Virginia**

Members Present: Mr. Ronald Blankenship, Chair
Mr. R. Fred Radabaugh, Vice Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Tom McPherson
Mr. Jerry Milliken
Ms. Sue Morris
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Ms. Marissa Thrasher, Student Representative

Members Absent: Ms. Laura Kurtz Kuhns

Staff Present: Dr. Robert N. Freeman, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Life
Ms. Teresa Sterns, Executive Assistant to the President

Call to Order

Chairman Ron Blankenship called the meeting to order at 10:10 a.m. A quorum was established.

Approval of December 21, 2005 Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE DECEMBER 21, 2005 MEETING. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None

President's Report

- a. **Report on Staff Activities** - Mary Alltop reported the classified staff met with Delegate Brent Boggs in January. Mary will be attending Higher Education Day at the Legislature later this week and has invited other staff members to join her. She provided handouts to the Board regarding Advisory Council of Classified Employees' (ACCE) major accomplishments and the 2006 ACCE Legislative Agenda.

President Freeman announced that Mr. David Stalnaker has been hired as the new Human Resource Representative.

- b. **Report on Faculty Activities** - Dr. Joe Evans reported the faculty met with Delegate Boggs. He noted the faculty has been working in conjunction with ACF on the Higher Education legislative agenda.

President Freeman announced that ten faculty positions have been posted.

- c. **Report on Student Activities** - Marissa Thrasher announced student government elections are scheduled in the near future and students are preparing for the spring formal.

Ms. McKinney invited the Board to the Student Government Installation Banquet scheduled for Tuesday, March 28th at 5:00 p.m. in the LBH conference room.

- d. **Update on Enrollment Data** – President Freeman noted enrollment is up as compared to last year. He announced the current head count is 1208 and FTE 1095.
- e. **Financial Report** – President Freeman referenced the financial report on pages 8 and 9 in the board book and pointed out that revenues are more than expenses. He noted the increase in enrollment has helped revenues.

- f. Report on GSC Foundation Inc.** – President Freeman reported the Helen Shaw award agreement has been signed and will be available for Fall 2006. The scholarship is for students from Calhoun and surrounding counties. He mentioned that over 100 people attended the Alumni reception in Shepherdstown on February 4th. President Freeman announced the Rice annuity has been completed giving the Foundation ownership of a \$532,000 annuity for funding of the scholarship. Discussions are being held with the Rices regarding the funding of a summer camp to be held at GSC for Webster county high school students in their junior year of high school. This camp will be designed to help students prepare for and learn strategies which will increase ACT scores. President Freeman indicated a new Walker scholarship has been established for students from Rosedale, West Virginia and the surrounding area with first preference to music students and secondary preference to students in land resource management.
- g. Construction/Planning Update**
- *Robert F. Kidd Library* – President Freeman reported the main floor renovations are nearing completion. The computers are being utilized by the students, furniture has been ordered, and the sprinklers have been installed. President Freeman thanked GSC staff for their role in making the renovations a success.
 - *Mollohan Campus Community Center* – President Freeman announced that the main floor opened Friday evening with the first meal being served. He further noted the post office is in operation in its new area and the third floor construction will begin tomorrow with asbestos abatement.
 - *Sciences Center* – President Freeman announced plans are moving forward and property acquisitions, close to the Physical Plant, are being discussed as a future site for the new science building.
 - *Physical Education Building* – President Freeman conveyed, due to substantial renovations needed and the costs involved to renovate the current physical education building. New construction of a competition facility near Mineral Road is being explored and will be discussed with an architect later this week.
- **GSC's Compact Goals** – President Freeman referred to page 10 in the Board book and discussed HEPC's evaluation of GSC's compact goals based on 2004 data.
 - **WV Higher Education Report Card 2005** – President Freeman discussed the report card for higher education in West Virginia included in the Board book.

Committee Reports

Committee of the Whole

Mr. Blankenship indicated to the Board that the Board meeting schedule has been revised to allow for Board interviews during Presidential Search campus interviews.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED AMENDED 2005-2006 BOARD MEETING SCHEDULE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman discussed minor changes in the Delegation of Powers with the Board. It was agreed by the Board to add the word, “federal,” after “other state and” on the third bulleted item on page four of the Delegation of Powers.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED REVISED DELEGATION OF POWERS. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman asked Dr. Butler to discuss the in-state residency classification for FCI-Gilmer inmates.

Dr. Butler noted that most inmates at FCI-Gilmer are classified as out-of-state residents. She explained that inmates have expressed interest in enrolling in courses other than the certificate of completion programs. Dr. Butler indicated the necessity of adjusting fees and tuition for the inmates to the in-state scale. Inmates are not eligible for financial aid, therefore, the use of the in-state scale will make courses more affordable for inmates. She further added with approval of the in-state residency classification for setting the fee schedule for the inmates, the FTE could increase for the College along with increasing the College’s probability for offering additional college credit courses at FCI-Gilmer.

IT WAS MOVED BY TOM MCPHERSON THAT THE BOARD OF GOVERNORS APPROVE THE USE OF IN-STATE RESIDENCY CLASSIFICATION FOR THE PURPOSE OF ASSIGNING TUITION AND FEES FOR THE INMATES OF FCI-GILMER. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman reminded the Board of the series of steps which policies must be presented for public comment and discussed the following eight policies to be approved as drafts:

- GSC Academic Policy 30 – *Acceptance of Advanced Placement Credit*
- GSC Academic Policy 31 – *Transfer of Credits and Grades*
- GSC Student Policy 37 – *Student Academic Rights*
- GSC Tuition and Fees Policy 45B – *Student Financial Aid*
- GSC Tuition and Fees Policy 45C – *Appeals Process for Residency Classification*
- GSC Tuition and Fees Policy 45D – *Assigning Continuing Education Credit and Financing Non-Credit Instruction*
- GSC Tuition and Fees Policy 45E – *Promise Scholarship Administrative Procedures*
- GSC Tuition and Fees Policy 45F – *Higher Education Adult Part-Time Student (HEAPS) Grant Program*

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD DRAFT POLICIES TO BE SUBMITTED FOR COMMENT FOR A PERIOD OF THIRTY DAYS. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Teresa Sterns disseminated final draft policies 4, 27, and 46 to the Board to replace the policies in the Board book as each was revised after the Board books were mailed.

President Freeman discussed each of the following policies as presented in final draft form and noted, with Board approval, these final drafts will be submitted for a thirty day public comment period.

GSC Administrative Policy 1 – *Change in the Organization of Colleges, Schools, Division, Departments or Other Administrative Units*
GSC Administrative Policy 2 – *Naming or Renaming of Buildings*
GSC Administrative Policy 3 – *Alcoholic Beverages on the Glenville State College Campus*
GSC Administrative Policy 4 – *Ethics*
GSC Administrative Policy 6 – *Social Justice*
GSC Administrative Policy 7 – *Regulation of Credit Card Solicitation and Marketing on the Glenville State College Campus*
GSC Administrative Policy 8 – *Regulating Speed, Flow & Parking of Vehicles on Campus*
GSC Personnel Policy 14 – *Sabbatical Leave*
GSC Personnel Policy 20 – *Faculty Development*
GSC Personnel Policy 24 – *Faculty Salaries*
GSC Personnel Policy 25 – *Adjunct Faculty*
GSC Personnel Policy 25A – *Productivity of Faculty and Administrators*
GSC Academic Policy 27 – *Grade Point Average for Associate and Baccalaureate Degrees*
GSC Academic Policy 29 – *Public School Service Credits*
GSC Student Policy 38 – *Immunizations*
GSC Tuition and Fees Policy 45 – *Assignment of Academic Credit and Financing Non-Credit Instruction*
GSC Tuition and Fees Policy 45A – *Reduced Tuition and Fee Program for State Residents Who Are at Least Sixty-Five Years of Age*
GSC Tuition and Fees Policy 46 – *Funding of Intercollegiate Athletics*
GSC Policy 47 – *Meetings of the Board of Governors*

President Freeman asked the Board to disregard final draft policies 26 and 44 in the Board book due to more changes being needed before presenting each in final draft.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD FINAL DRAFT POLICIES WITH THE EXCEPTION OF POLICIES 26 AND 44 WHICH NEED FURTHER REVISIONS. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Old Business

None

New Business

None

Announcements

None

The Board recessed at 11:50 a.m.

The Board resumed regular session at 1:00 p.m.

Executive Session

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 TO CONDUCT A PRESIDENTIAL SEARCH CANDIDATE INTERVIEW AND DISCUSS PRESIDENTIAL SEARCH ITEMS. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

MARGE BURKE MOVED THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 3:31 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President