

**Glenville State College
Board of Governors Meeting
June 7, 2006
Louis Bennett Hall Conference Room
Glenville, West Virginia**

Members Present: Mr. Ronald Blankenship, Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Jerry Milliken
Ms. Sue Morris
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Ms. Marissa Thrasher, Student Representative

Members Absent: Mr. R. Fred Radabaugh, Vice Chair
Ms. Laura Kurtz Kuhns

Staff Present: Dr. Robert N. Freeman, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Affairs
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Ms. Nalani Dolpies, Library Assistant
Mr. Jason Phares, Information Tech Consultant
Ms. Gail Westbrook, Director of RFK Library
Ms. Ginny Yeager, Staff Librarian

Faculty Present: Mr. Dennis Wemm, Professor of Communications

Guests Present: Mr. Hunter Armentrout
Ms. Lisa Belknap, Glenville Democrat Representative
Mrs. Sandy Freeman
Mr. Larry Sypolt
Mr. Randall Trickett, United National Bank Representative

Call to Order

Chairman Ron Blankenship called the meeting to order at 12:40 p.m. A quorum was established.

Approval of Minutes

IT WAS MOVED BY MARGE BURKE TO APPROVE THE MINUTES OF THE APRIL 19TH MEETING. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairman Blankenship expressed the Board's appreciation to Mrs. Sandy Freeman for her service to the GSC Archives Office. A portrait of Mrs. Freeman was presented and will be placed outside the Archives Office in recognition of Mrs. Freeman.

Mrs. Freeman presented an album comprised of President's Home archives from past presidents through the Freeman years. She noted the album will be housed in the President's Home.

Public Comment

None

President's Report

- a. **Report on Staff Activities** - Mary Alltop announced that Staff Council postponed its meeting with the Board until the next regularly scheduled Board meeting.
- b. **Report on Faculty and Student Activities** –No reports were given.
- c. **Report on GSC Foundation Inc.** – President Freeman referenced the Foundation report in the Board book and indicated that a search process was being prepared to hire a new director.
- d. **Construction/Planning Update**
 - *Robert F. Kidd Library* – President Freeman reported that the library furniture has arrived and the main floor is near completion. He announced that the offices and restrooms are scheduled to be finished near the end of summer. Dr. Freeman complimented the GSC Physical Plant for their work on the library project.
 - *Mollohan Campus Community Center* – President Freeman reported that work is mainly being done on the third floor and will be completed by this fall.
 - *Renovation of Old Science Building* - President Freeman announced that upon inspection of the Science Building, mercury was found in the facility by contracted inspectors. He indicated that the College is awaiting abatement of the mercury. He further indicated that the NASA grant has been submitted for equipment for the renovated Science Building. GSC was earmarked \$3.7 million dollars, the largest amount of funding through the NASA grant this year.

- e. **Series 23 – Summary of Proposed Revisions** – President Freeman referred to Series 23 in the Board book and pointed out the new admissions standards scheduled to go into effect in 2008. The standards also include new requirements for high school students.
- f. **HEPC’s Request for Proposals for Peer Consultant** – President Freeman noted HEPC’s request for proposals for a peer consultant and announced that a firm has been selected. The first meeting is scheduled for June 22nd and Dr. Butler will attend. She will be working with a representative regarding the allocation of new peers for GSC.
- g. **HEPC’s Fall 2005 Enrollment Report** – President Freeman made reference to the enrollment report in the Board book and highlighted that GSC had a six percent increase in enrollment from 2004 to 2005.
- h. **HEPC’s Faculty and Staff Characteristics Report Fall 2005** – President Freeman disseminated a report to the Board comparing the percentage of faculty holding doctorate degrees at GSC from 2002 to date. The report showed progress with twenty-three percent holding terminal degrees in 2002 and fifty-six percent holding terminal degrees to date. President Freeman also discussed HEPC’s report as presented in the Board book.
- i. **GSC Archival Policy** – President Freeman noted the new Archive policy included in the Board book. He indicated the policy is a process of evaluation so historical archival documents/materials may not be thrown away until each are evaluated. He further noted the archive office will remain in the library under the supervision of Dr. Kathy Butler and the library director.

Committee Reports

Business and Finance Committee

Mr. Terry Butcher reported that the committee reviewed two items with the first being the revised tuition and fees schedule for FY2006-07. He noted the Board originally approved a 7.02% increase, however, HEPC only approved a 7% increase.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE A 7.00% INCREASE IN THE REGULAR RESIDENT TUITION FOR THE 2006-2007 ACADEMIC YEAR. TOM MCPHERSON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Butcher reported that the committee endorsed the proposed 2006-07 budget as submitted.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2007 AS PROPOSED. TOM MCPHERSON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee

Mrs. Marge Burke reported that the committee reviewed the rationale for the National Resource Management, Criminal Justice Concentration and asked Dr. Butler to discuss it further.

Dr. Butler indicated that the current program has six concentrations and by adding the seventh concentration, students will become marketable in areas of law enforcement such as a park ranger or conservation officer. She further noted the addition will require students to complete 129 credit hours as opposed to 128 credit hours.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS APPROVE THE NATURAL RESOURCE MANAGEMENT, CRIMINAL JUSTICE CONCENTRATION. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mrs. Burke reported that the committee amended the background information and the resolution regarding the 45 hour upper division requirement for all natural resource management programs. It was amended as follows:

Background Information: *Second paragraph, fourth sentence - replace "and" with "or."*

Resolution: *Strike the word "all."*

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS APPROVE THE APPLICATION OF THE 45 HOUR UPPER DIVISION REQUIREMENT FOR NATURAL RESOURCE MANAGEMENT PROGRAMS AS AMENDED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Butler indicated that the proposed academic calendars for 2006-07 and 2007-08 have been scheduled to reflect calendars of other state colleges. She noted the two day fall recess had been changed to a one day recess, spring classes will begin the day after Martin Luther King Day, and classes will begin on Tuesday rather than Thursday for spring semester.

Committee of the Whole

The Board reviewed the proposed Board meeting schedule for 2006-07 and made the following amendments:

Change the December 6th Executive Committee meeting to November 29th.

Change the December 20th Board meeting to December 13th.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BOARD MEETING SCHEDULE FOR 2006-2007 AS AMENDED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The 2006-07 slate of officers was presented by Marge Burke, Chair of the Nominating Committee, as:
Ronald Blankenship, Chair
R. Fred Radabaugh, Vice-Chair

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2006-07. BILL HANLIN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The following final draft policies were considered by the Board:

GSC Administrative Policy 10 – *Policy on Policies*
GSC Personnel Policy 23 – *Employment, Evaluation, and Responsibilities of the President at Glenville State College*
GSC Personnel Policy 25B – *Overload Pay*
GSC Academic Policy 28 - *Standards and Procedures for Undergraduate Admissions*
GSC Academic Policy 32 – *Web-Based Courses*

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD FINAL DRAFT POLICIES WITH THE EXCEPTION OF POLICY 23. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS STRIKE THE SENTENCE, “THESE TWO MEMBERS SHALL BE THE ONLY BOARD OF GOVERNORS MEMBERS APPOINTED TO THE SEARCH COMMITTEE,” LOCATED IN SECTION 3.1.1. MARGE BURKE SECONDED THE MOTION.

MOTION FAILED ON A VOTE OF THREE YEAS AND SIX NAYS.

(On a roll call, the votes in the affirmative were Mrs. Burke, Mr. Butcher, and Mr. Milliken. The votes in the negative were Ms. Alltop, Mr. Blankenship, Dr. Evans, Mr. Hanlin, Mr. McPherson, Ms. Morris, and Ms. Thrasher.)

After the Board held a discussion regarding Policy 23,

IT WAS MOVED BY TOM MCPHERSON THAT THE BOARD OF GOVERNORS INSERT: "A MAXIMUM OF ONLY THREE BOARD MEMBERS WHO WERE APPOINTED BY THE GOVERNOR SHALL BE APPOINTED TO THE SEARCH COMMITTEE" FOLLOWING THE SECOND SENTENCE IN SECTION 3.1.1. BILL HANLIN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TOM MCPHERSON THAT THE BOARD OF GOVERNORS APPROVE THE AMENDED FINAL DRAFT POLICY 23 AS PROPOSED. JOE EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The following final Board policies were considered by the Board:

GSC Academic Policy 26 - Program Review

GSC Academic Policy 30 - Acceptance of Advanced Placement Credit

GSC Academic Policy 31 - Transfer of Credits and Grades

GSC Student Policy 37 - Student Academic Rights

GSC Tuition and Fees Policy 44 - Awarding of Undergraduate Tuition Assistance Awards

GSC Tuition and Fees Policy 45B - Student Financial Aid

GSC Tuition and Fees Policy 45C - Appeals Process for Residency Classification

GSC Tuition and Fees Policy 45D - Assigning Continuing Education Credit and Financing Non-Credit Instruction

GSC Tuition and Fees Policy 45E - Promise Scholarship Administrative Procedures

GSC Tuition and Fees Policy 45F - Higher Education Adult Part-Time Student (HEAPS) Grant Program

IT WAS MOVED BY TOM MCPHERSON THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICIES FOR FINAL FORM UPON REVISIONS THE HIGHER EDUCATION POLICY COMMISSION RECOMMENDS AND APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Old Business

None

Due to inquiries submitted to Board members, the Board requested information regarding the Lorena Hefner Scholarship which is managed by the GSC Foundation.

President Freeman signified he would ask the GSC Foundation to present a report on the Hefner scholarship to the Board at its next scheduled meeting.

New Business

Chairman Blankenship presented the following resolution:

In Appreciation.....

Whereas Ms. Marissa Thrasher is a current resident of Glenville, West Virginia; and,

Whereas Ms. Thrasher earned a Bachelors degree in Business Administration from Glenville State College in May 2006; and,

Whereas Ms. Thrasher has been actively involved in Chi Zeta Pi, College Leadership Council, GSC Pioneer Athletics and Collegiate 4-H in the Glenville State College Chapter while a student at Glenville State College; and,

Whereas Ms. Thrasher has served as a Student Assistant for the GSC Fitness Center from 2003 - 2005; and,

Whereas Ms. Thrasher served as a Student Intern for the WVU Extension Service in Gilmer County from June - September 2005; and, as an Elementary School Tutor for Glenville Elementary since January 2006; and,

Whereas Ms. Thrasher has served as a Glenville State College Student Marshal; and,

Whereas Ms. Thrasher has served as a member of the Glenville State College Student Government Association from 2003-2006 and as SGA President for the 2005 – 2006 academic year; and,

Whereas Ms. Thrasher has served as the Student Representative to the Glenville State College Board of Governors for the 2005 – 2006 academic year; and,

Whereas Ms. Thrasher has maintained her commitment to the *Oath of Academic Excellence* and the *Core Values*; and,

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Ms. Marissa Thrasher for her commitment to Glenville State College and to her service on the Board of Governors.

Recorded this 7th day of June the year of our Lord, 2006.

Announcements

Board to meet with Staff Council directly following the next scheduled Board meeting.

President Freeman announced that Vice President Cheryl McKinney will be returning to the faculty as an Associate Professor of Accounting this fall. President Freeman and the Board thanked her for her last seven years of service as the Vice President for Student Affairs.

Ms. McKinney reported that Student Life had received 343 residence applications for the upcoming year as opposed to 217 last year.

Mr. Blankenship reminded the Board of President and Mrs. Freeman's farewell reception today at 4:00 p.m. in the Rusty Musket and extended the Board's appreciation for President and Mrs. Freeman's service to GSC.

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 2:10 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President