

**Glenville State College
Board of Governors Meeting
August 23, 2006
Louis Bennett Hall Conference Room
Glenville, West Virginia**

Members Present: Mr. Ronald Blankenship, Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Jerry Milliken
Ms. Sue Morris
Mr. R. Fred Radabaugh, Vice Chair
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Mr. Jamie Field, Student Representative

Members Absent: Ms. Laura Kurtz Kuhns

Staff Present: Dr. Peter B. Barr, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. David Helmick, Interim Director of GSC Foundation
Mr. Jason Phares, Information Tech Consultant

Guests Present: Ms. Amanda Burge, Glenville Democrat Representative
Mr. Randall Trickett, United National Bank Representative

Call to Order

Chairman Ronald Blankenship called the meeting to order at 12:55 p.m. A quorum was established.

Introduction and swearing in of new board member

Chairman Blankenship administered the oath to Mr. Jamie Field, new Student Representative.

Approval of Minutes

A revised copy of page five from the June 7th minutes was handed out to all Board members to replace page five in the Board books.

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE JUNE 7TH MEETING AS CORRECTED AND SUBMITTED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None

President's Report

- a. **Report on Staff Activities** – Mary Alltop indicated a report would be given to the Board at the meeting directly following the Board meeting.
- b. **Report on Faculty Activities** – Joe Evans reported that Faculty Senate held its first meeting of the academic year and appointed committees.
- c. **Report on Student Activities** – Jamie Field announced that the first Student Government meeting is scheduled for next week and students will begin working on Homecoming.
- d. **Report on GSC Foundation Inc.** – David Helmick referenced the statistics on page ten of the Board book regarding the Lorena Hefner Scholarship. He noted that brochures containing information on the Hefner scholarship were mailed to Braxton County seniors last year.
- e. **Update on President's Activities** – President Barr presented a PowerPoint presentation and discussed a variety of special meetings he has attended, tours he encountered around Gilmer County and West Virginia, and events in which he has participated. He noted that currently his main focus will be retention and enrollment management. The Foundation is in the process of starting a capital campaign and has had held various meetings to discuss the development of a new economic housing project. Dr. Barr reported that the current headcount is 1185 and current FTE is 1163. He indicated that approximately 168 more students are expected to register through EEP and FCI-Gilmer. Dr. Barr discussed the recent ribbon cutting ceremony that took place at the Braxton County Center for GSC and Fairmont University.

- f. Braxton County Center Update** – President Barr asked Dr. Kathy Butler to give an update on the Braxton County Center.

Dr. Butler briefed the Board on meetings and discussions that have taken place regarding the collaboration between GSC and Pierpoint CTC and noted that GSC has hired a new Director of Off-Campus Programming, Ms Christine Schimmel.

- g. Vice Presidents Searches** - President Barr announced that ten applicants have applied for the Vice President for Advancement/Director of the GSC Foundation position.

Dr. Butler announced that approximately sixty applicants applied for the Vice President for Student Affairs position and one of the top applicants had been invited to campus for an interview.

- h. New Hires for 2006-07** - President Barr introduced Ms. Annette Barnette as the new Marketing and Public Relations Director.

Ms. Barnette distributed a packet of recent articles that have been published about GSC and presented a news clip about the campus dog which aired on the local news.

President Barr referenced the list of new hires included in the Board book and asked the Vice Presidents to invite each to the next Board meeting.

Dr. Butler reported that 22% of GSC faculty held terminal degrees in 2002 and the current percentage of faculty holding terminal degrees is 59.6%. She further noted that 69% of all tenure-track GSC faculty hold terminal degrees. A college must have a minimum of 60% terminally degreed tenure-track faculty to pursue offering graduated programs.

- i. HEPC's August 18th meeting** - President Barr disseminated and discussed resolutions which were approved at the recent HEPC meeting regarding Legislative Rule, Series 48, Peer Selection and the Pre-matriculation Immunization Working Group Report.

Dr. Barr announced that the September 2nd home football game time had been changed to noon and invited the Board to attend the President's tailgate tent prior to the game.

Committee Reports

Business and Finance Committee – Terry Butcher, Chair of the committee, reported that the committee discussed the financing resolution and determined it necessary in order to finish the Mollohan Campus Community Center.

Mr. Blankenship noted that the rationale for giving the Executive Committee of the Board the authority to investigate and approve a loan agreement is due to time constraints and the need to act on the resolution prior to the next meeting.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS AUTHORIZE THE EXECUTIVE COMMITTEE TO INVESTIGATE AND APPROVE A LOAN AGREEMENT, NOT TO EXCEED \$1.5 MILLION DOLLARS, TO COMPLETE THE RENOVATIONS OF THE MOLLOHAN CAMPUS COMMUNITY CENTER FORMERLY KNOWN AS THE HEFLIN STUDENT UNION. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee – Ms. Sue Morris, Chair of the committee, reported that the following final draft policies were reviewed by the committee.

GSC Personnel Policy 25B – *Overload Pay*
GSC Academic Policy 28 - *Standards and Procedures for Undergraduate Admissions*
GSC Academic Policy 32 – *Web-Based Courses*

Ms. Morris noted the committee agreed to approve Policy 25B and Policy 28 as proposed.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICIES, *OVERLOAD PAY POLICY 25B* AND *STANDARDS AND PROCEDURES FOR UNDERGRADUATE ADMISSIONS POLICY 28*, FOR FINAL FORM UPON REVISIONS THE HIGHER EDUCATION POLICY COMMISSION RECOMMENDS AND APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ms. Morris indicated that the committee proposed an amendment in Policy 32, section 4.3.1, changing “Office of Technology” to “the College’s Education and General fund.”

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICY, *WEB-BASED COURSES POLICY 32*, AS AMENDED FOR FINAL FORM UPON REVISIONS THE HIGHER EDUCATION POLICY COMMISSION RECOMMENDS AND APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

The following final draft policies were considered by the Board:

GSC Administrative Policy 10 – *Policy on Policies*
GSC Personnel Policy 23 – *Employment, Evaluation, and Responsibilities of the President at Glenville State College*

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICY, *POLICY ON POLICIES 10*, FOR FINAL FORM UPON REVISIONS THE HIGHER EDUCATION POLICY COMMISSION RECOMMENDS AND APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. MARY ALLTOP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS TABLE THE PROPOSED BOARD POLICY, *EMPLOYMENT, EVALUATION, AND RESPONSIBILITIES OF THE PRESIDENT AT GLENNVILLE STATE COLLEGE 23*, FOR FURTHER REVIEW. BILL HANLIN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Old Business

None

New Business

None

Announcements

Chairman Blankenship reminded the Board of the meeting with Staff Council directly following today's Board meeting and requested the Board members bring their Resource Manuals to the next meeting.

President Barr announced that GSC's Presidential Inauguration has been set for November 10, 2006.

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 2:50 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President