

**Glenville State College  
Board of Governors Meeting  
April 18, 2007  
Mollohan Campus Community Center, Third Floor, Room 319  
Glenville, West Virginia**

Members Present: Mr. Ronald Blankenship, Chair  
Mrs. Marjorie Burke  
Mr. R. Terry Butcher  
Mr. Jim Estep  
Mr. Bill Hanlin  
Mr. Tom McPherson  
Mr. Jerry Milliken  
Ms. Sue Morris  
Mr. R. Fred Radabaugh, Vice Chair  
Dr. Joe Evans, Faculty Representative  
Ms. Mary Alltop, Staff Representative

Members Absent: Mr. Jamie Field, Student Representative

Staff Present: Dr. Peter B. Barr, President  
Mr. Jerry Burkhammer, Interim Director of Student Affairs  
Dr. Kathy Butler, Vice President for Academic Affairs  
Mr. Robert O. Hardman, II, Vice President for Business and Finance  
Mr. Dennis J. Pounds, Vice President for College Advancement  
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Dr. Debra Harrison, Interim Vice President for Enrollment Management

Guests Present: Mr. Donte Fuller, Student Government Representative

**Call to Order**

Chairman Ron Blankenship called the meeting to order at 12:50 p.m. A quorum was established.

Chairman Blankenship asked for a moment of silence in respect and sympathy to Virginia Tech University during this time of a terrible tragedy on April 16<sup>th</sup>.

**Introduction and swearing in of new board member**

Chairman Blankenship administered the oath to Mr. Jim Estep, new member appointed by the Governor and Mr. Tom McPherson, member re-appointed by the Governor.

**Approval of Minutes**

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE FEBRUARY 21ST MEETING AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Resolution for Laura Kurtz Kuhns**

Chairman Blankenship presented the following resolution:

In Appreciation.....

**Whereas** Ms. Laura Kurtz Kuhns is a native of Lewis County, West Virginia; and, is married to Don Kuhns; and,

**Whereas** Ms. Kurtz Kuhns earned a Bachelors degree in journalism from West Virginia University and studied public administration at the graduate level; and, earned an Associate degree in Radio and TV Communications from Fairmont State College; and, completed courses through the Certified Commercial Investment Management Institute; and, studied Japanese trade in Tokyo in 1993; and, studied competitive advantage at Harvard University's Graduate School of Business in 1994; and, studied renovation and adaptive reuse at Harvard's Graduate School of Design in 1998; and,

**Whereas** Ms. Kurtz Kuhns has served as Executive Director of the West Virginia High Technology Consortium in Fairmont; and, worked as an aide to Congressman Alan B. Mollohan in Washington; and, worked for West Virginia Public Broadcasting in Morgantown; and,

**Whereas** Ms. Kurtz Kuhns served as Managing Director as well as Vice President for Development for the North Central West Virginia office of McCabe-Henley, a commercial real estate services firm; and,

**Whereas** Ms. Kurtz Kuhns served eight years on the State of West Virginia Council for Community and Economic Development; and, served six years on the WV EPSCoR Committee; and, was an inaugural member of *West Virginia Executive* magazine's "Young Guns" in 1999; and,

**Whereas** Ms. Kurtz Kuhns has been active as President/Chief Executive Officer of Vandalia Heritage Foundation and its sister organization Vandalia Redevelopment Corporation since 2000; and,

**Whereas** Ms. Kurtz Kuhns is currently serving as an advisor to the National Trust for Historic Preservation, as well as director of National Community Renaissance, the Mountain Made Foundation, the Institute for Scientific Research, and Fairmont Renaissance Corporation; and,

**Whereas** Ms. Kurtz Kuhns served as a member on the Glenville State College Board of Governors from 2004 - 2007; and,

**Whereas** Ms. Kurtz Kuhns has maintained her commitment to the *Oath of Academic Excellence* and the *Core Values* in her role as a member of the Glenville State College Board of Governors; and,

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Ms. Laura Kurtz Kuhns for her commitment to Glenville State College and to her service on the Board of Governors.

Recorded this 18<sup>th</sup> day of April the year of our Lord, 2007.

### **Public Comment**

N/A

### **President's Report**

- a. Report on Staff Activities** – Mary Alltop announced that Dennis Taylor, Vice Chancellor for Administration at the Higher Education Policy Commission, visited campus on April 12<sup>th</sup> and 13<sup>th</sup> to present the compensation plan to classified staff. Mary also hosted the ACCE monthly meeting on April 13<sup>th</sup> at GSC. She indicated that Staff Council will be holding elections this month to elect the ACCE and Board of Governors representative.
- b. Report on Faculty Activities** – Dr. Joe Evans reported that the Senate adopted a policy regarding consensual relationships and worked on the student assessment of learning policy. Faculty will hold elections this month to elect the Board of Governors and ACF representative.
- c. Report on Student Activities** – Jamie Field reported that the Spring formal was held last Saturday and went very well.
- d. Report on GSC Foundation** – President Barr asked the Board to review the GSC Foundation report included in the Board book. He also referenced the latest Legislative Summary also included in the Board book.
- e. Quarterly Financial Report** – President Barr discussed the quarterly financial report which was disseminated to the Board.
- f. Update on Enrollment Management** – Dr. Debra Harrison reported that the Office of Admissions has received 929 applications for enrollment. She announced that Open House is scheduled for April 21<sup>st</sup>.

President Barr announced that Dr. Harrison turned in a resignation effective May 15<sup>th</sup> to pursue a position at Salem International University.

- g. Miscellaneous Updates from the President** – President Barr distributed and discussed a partial list of activities which have taken place since the last Board meeting. He noted that the legislature approved

\$400,000 funding for the White Paper he presented to the Governor. Selected Delegates and Senators assisted in getting this approved. He presented a PowerPoint presentation regarding a comparison of GSC's peer institutions. President Barr announced that another Superintendents' Workshop is scheduled for April 20<sup>th</sup>.

## **Committee Reports**

### **Business and Finance Committee**

Terry Butcher reported that the committee considered the proposed resolutions for the science building renovations and increased tuition for resident and non-resident students.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE TO AUTHORIZE THE BORROWING OF \$4,500,000 THROUGH THE ISSUANCE OF CAPITAL REVENUE BONDS TO COMPLETE THE RENOVATION OF THE SCIENCE BUILDING. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE A 7.5% INCREASE IN THE REGULAR RESIDENT TUITION AND A 7.5% INCREASE IN REGULAR NON-RESIDENT TUITION FOR THE 2007-2008 ACADEMIC YEAR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Student and Academic Affairs Committee**

Sue Morris reported that the committee considered the proposed action items. She asked Dr. Kathy Butler to discuss the programs further.

Dr. Butler explained the logistics of the Bachelor of Arts in Music program and pointed out that it will be the first program of its kind offered in the State of West Virginia.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE BACHELOR OF ARTS IN MUSIC PROGRAM. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Butler indicated that the certificate of completion programs were originally implemented for non-degree seeking students; however, students may later apply the credits to a regular degree program.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE BUSINESS I AND BUSINESS II CERTIFICATE OF COMPLETION PROGRAMS. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Butler discussed and presented revisions to the following internal procedures/policies:

- a. Procedures for Handling Cases of Academic Dishonesty
- b. Academic Probation and Suspension Policy

### **Old Business**

N/A

### **New Business**

N/A

### **Announcements**

Mr. Blankenship presented an invitation to the Board from Governor & Mrs. Manchin regarding the Lady Pioneer Reception scheduled for April 30<sup>th</sup> at the Governor's Mansion.

The Board recessed at 2:10 p.m.

The Board reconvened at 2:25 p.m.

### **Possible Executive Session**

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 SUBSECTION B-2-A TO DISCUSS THE ATHLETIC DIRECTOR POSITION AND HEAD WOMEN'S BASKETBALL COACH POSITION. JIM ESTEP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Rise from Executive Session**

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. JIM ESTEP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Adjournment**

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 3:25 p.m.

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Ronald Blankenship  
Chairman

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Teresa Sterns  
Executive Assistant to the President