

**Glenville State College
Board of Governors Meeting
February 20, 2008
Mollohan Campus Community Center, Third Floor, Room 319
Glenville, West Virginia**

Members Present: Mr. R. Fred Radabaugh, Chair
 Ms. Sue Morris, Vice Chair
 Mrs. Marjorie Burke
 Mr. R. Terry Butcher
 Mr. Tom McPherson
 Mr. Jerry Milliken
 Dr. Joe Evans, Faculty Representative
 Ms. Mary Alltop, Staff Representative
 Ms. Tashua Allman, Student Representative

Members Absent: Mr. Jim Estep
 Mr. Bill Hanlin
 Mr. Ed Toman

Staff Present: Dr. Peter B. Barr, President
 Mr. Jerry Burkhammer, Dean of Student Affairs
 Dr. Kathy Butler, Provost & Senior Vice President
 Mr. Robert O. Hardman, II, Executive Vice President
 Mr. Dennis J. Pounds, Vice President for College Advancement
 Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Ms. Annette Barnette, Director of Marketing & Public Relations

Faculty Present: Mr. C. Rick Sypolt, Chairperson, Department of Land Resources

Guests Present: Ms. Carolyn Ramsey, Glenville Democrat Representative

Call to Order

Chairman Fred Radabaugh called the meeting to order at 12:39 p.m.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE DECEMBER 19TH MEETING. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment – Professor Rick Sypolt spoke to the Board and disseminated handouts regarding the recent development in the area of Land Resources. Topics highlighted by Professor Sypolt were the growing number of degrees within land resources since 1969 and increasing program enrollment over the last three years. He also emphasized the department's accomplishments, recruitment efforts and future needs for departmental growth.

Hayflich & Steinberg Presentation – The presentation of FY2007 audited financial statements was rescheduled for the April 2008 Board meeting.

President's Report

- a. **Report on Staff Activities** – Mary Alltop reported that Classified Staff Council is currently researching grants in an effort to seek assistance to restore the College's bell tower. The State Advisory Council for Classified Employees (ACCE) met with Senator Plymale regarding funding issues. ACCE plans to attend Higher Education Day at the Legislature to request more funding for Higher Education and salary schedules.
- b. **Report on Faculty Activities** – Dr. Joe Evans reported that Faculty Senate is looking into a revision of the faculty evaluation system. One of the problems incurred this year was in regard to student evaluations of instructors. An electronic system has been utilized in the past; however, when students entered comments they could not be compiled due to computer problems. Technology staff are working on the problem.
- c. **Report on Student Activities** – Tashua Allman reported that student government elections are taking place today and tomorrow for 2008-09 officers. New officers will be installed in March. Students have been working with Faculty Senate representatives on a "dead week" proposal. Student Government is working on the following: installation of an ATM on campus, adopt a highway on Mineral Road and spring formal preparations.
- d. **GSC Foundation Report** – Dennis Pounds announced that the silent phase of the capital campaign will begin March 29th.
- e. **Public Relations Report** – Annette Barnette provided media packets to the Board and made reference to several articles regarding GSC. She presented Buddy Griffin's televised interview with Newswatch on WOAY – Channel 4.
- f. **Quarterly Financial Report** – Bob Hardman made reference to the quarterly financial report in the Board book and noted that it is merely a snapshot of cash basis as of December 31st. He further indicated that the College is on target as to where it should be at this time of year with the exception of Athletics.

A discussion took place regarding the athletic budget, grant expenditures and revenues, and auxiliary revenues. Mr. Hardman noted that all budgets should balance out by end of the fiscal year and the March financial report will outline the budget more clearly.

Chairperson Radabaugh inquired as to whether Mr. Hardman had received the original resolution regarding the issuance of the Board's Student Fee Revenue Bonds for the Glenville State College Science Building Project. Mr. Hardman indicated that the resolution has not been received.

- g. Miscellaneous Updates from the President** – President Barr pointed out and expressed his appreciation of the new conference tables handcrafted by Tom Wellings.

Mr. Radabaugh suggested placing a plaque in the Board conference room in recognition of Mr. Wellings' construction of the tables.

President Barr reported that the headcount enrollment for spring 2008 is 1262, an increase from spring 2005 – 2007. GSC hosted a career fair yesterday and approximately 62 exhibitors participated. President Barr announced that a committee has been formed to implement a notification call plan in the event there is a campus emergency. President Barr made reference to the Housing Status Form provided to the Board by Jerry Burkhammer and noted that a new off-campus living policy is being re-written due to students living in strained circumstances off campus. President Barr distributed a report illustrating GSC's funding versus its peers' funding. He discussed the report with the Board along with the peer institutions report included in the Board book. President Barr presented a list of partial activities to the Board that he was engaged in since the last meeting.

Old Business

After a discussion regarding no communication or funding being received from anyone regarding the military science minor that was tabled from the December Board meeting,

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS APPROVE TO REMOVE THE MILITARY SCIENCE MINOR ITEM FROM THE TABLE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS REFER THE MILITARY SCIENCE MINOR ITEM BACK TO THE STUDENT AND ACADEMIC AFFAIRS COMMITTEE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

New Business

N/A

Announcements

Mr. Radabaugh announced that the Executive Committee of the Board meeting scheduled for Wednesday, April 2, 2008 has been changed to Monday, March 31, 2008 at 11:00 a.m.

Mr. Radabaugh reminded the Board that Faculty Senate and Classified Staff Council are scheduled to meet with the Board following April's meeting in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g).

Executive Session

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 SUBSECTION B-2B(9) TO CONSIDER POSSIBLE REAL ESTATE MATTERS. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairman Radabaugh adjourned the meeting at 3:20 p.m.

R. Fred Radabaugh
Chairman

Teresa Sterns
Executive Assistant to the President