

**Glenville State College  
Board of Governors Meeting  
June 18, 2008  
Mollohan Campus Community Center, Third Floor, Room 319  
Glenville, West Virginia**

Members Present:     Mr. R. Fred Radabaugh, Chair  
                             Ms. Sue Morris, Vice Chair  
                             Mrs. Marjorie Burke  
                             Mr. R. Terry Butcher  
                             Mr. Bill Hanlin  
                             Mr. Ed Toman  
                             Ms. Mary Alltop, Staff Representative  
                             Ms. Tashua Allman, Student Representative

Members Absent:     Mr. Jim Estep  
                             Dr. Joe Evans, Faculty Representative  
                             Mr. Tom McPherson  
                             Mr. Jerry Milliken

Staff Present:         Dr. Peter B. Barr, President  
                             Mr. Jerry Burkhammer, Dean of Student Affairs  
                             Dr. Kathy Butler, Provost and Senior Vice President  
                             Mr. Robert O. Hardman, II, Executive Vice President  
                             Mr. Dennis J. Pounds, Vice President for College Advancement  
                             Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present:   Ms. Janet Bailey, Director of Athletics  
                             Ms. Annette Barnette, Director of Public Relations  
                             Mr. David Millard, Special Assistant to the President

Guests Present:       Dr. William D. Nicholson, II

### **Call to Order**

Chairman Fred Radabaugh called the meeting to order at 12:45p.m. A quorum was established.

### **Approval of Minutes**

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE APRIL 16TH MEETING. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

### **President's Report**

- a. **Report on Staff Activities** – Mary Alltop reported that the staff checked out resources for the restorations of the old bell and clock and are still raising funds for the Ginny Grottendieck Scholarship. She will be reporting on classified staff members' accomplishments at the next meeting.
- b. **Report on Faculty Activities** – No report given
- c. **Report on Student Activities** –Tashua Allman reported that the spring formal was a success. She announced that a student forum had taken place to discuss the housing policy and other issues. Tashua indicated that the students are planning to hold more forums beginning in the fall. Student government will be assisting with freshmen orientation in August and plans are underway for the 2008 Homecoming.
- d. **GSC Foundation Report** –Dennis Pounds reported that the Transforming Lives Capital Campaign is off to a good start and the first campaign newsletter was mailed yesterday. He further reported that another donor has finalized a contribution to the Hidden Promise Scholars program and plans for the new convocation center on Mineral Road are continuing to move forward.
- e. **Marketing and Public Relations Report** – Annette Barnette reported that a new on-line newsletter titled "The Pioneer Connexion" has been developed and included on GSC's website. The newsletter will be posted monthly as a service to the GSC community, students, alumni, and Glenville community. A "Community Corner" was also added to the website to allow submission of announcements, events, etc. from the community. She made reference to the new GSC Clock Tower logo and school color as disseminated to the Board. Annette noted that the blue pantone matching system (PMS) color blue 293 will be used on all promotional items, printed materials, special orders, etc. in order to maintain consistency campus wide.

President Barr noted that the new logo and color was presented to the Executive Committee at its meeting on June 4, 2008.

Annette provided a packet of miscellaneous articles and publications to the Board and showed video clips from the local news regarding a GSC faculty member's field trip and a press conference at Nicholas County High School announcing a significant contribution to the Hidden Promise Scholar Program. She announced that she would provide a video clip of the Riverview ground breaking at the next meeting.

- f. Student Affairs Report** – Jerry Burkhammer reported that in an effort to promote school spirit, Student Affairs will be distributing an informational calendar about GSC to families of students, delegates, Board of Governors, etc. He also indicated that Student Affairs is trying to increase school spirit by promoting GSC's Pioneer logo on flags and banners to post around campus. Jerry announced that the wireless internet in Pickens Hall is almost complete and all rooms in Pioneer Village and Pickens Hall have been painted.
- g. Academic Affairs Report** – Dr. Kathy Butler reported that the new metro tuition rate has had a positive effect on GSC. To date, 82 students from the bordering states have applied to GSC and 10 of those students have registered.
- h. Miscellaneous Updates from the President** – President Barr introduced Dr. William D. Nicholson, II and announced that he will be joining the GSC staff as the Senior Vice President for External Relations on July 1, 2008. He has been working with the GSC Foundation and Capital Campaign for the past year. President Barr presented a report to the Board which included a partial list of activities he has been engaged in since the last Board meeting. He discussed presentations, events and meetings he attend including the Texas Alumni Chapter meeting, on-going meetings with the Department of Military Affairs and Public Safety, K-12 Superintendent's meeting, Athletic Hall of Fame Banquet, and Spring Honors Convocation.

### **Business and Finance Committee**

Terry Butcher reported that the committee reviewed and discussed the proposed resolution for the FY2009 Budget and recommends approval of the Board.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2009 AS PROPOSED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Barr noted that the budget includes a 3% salary increase for staff. All staff will receive the increase unless a member has reached his/her step on the classification schedule. Faculty raises are based on merit. He further indicated that all classified staff will be moved to 90% of his/her step and faculty and non-classified salaries will be raised to reach 90% of their average peers. Monies for raises are being funded from income increases from the state, legislature, and correctional facility rentals.

### **Student and Academic Affairs Committee**

Sue Morris reported that the committee reviewed and discussed the proposed revision of the general requirements for degrees and recommends approval of the Board.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED REVISION OF THE GENERAL REQUIREMENTS FOR DEGREES TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mrs. Morris asked Dr. Kathy Butler to give a report on Academic Affairs informational items that were presented to the committee.

Dr. Butler provided an informational packet to the Board regarding Academic Affairs updates. Dr. Butler discussed the information with the Board which included the recommendation and implementation of "Dead Week," updates on faculty searches, status of web-based courses, status of the Spanish and PE/Health program proposals, FCI-Gilmer Contract, and earmark grants. Dr. Butler also announced that a compact document will be presented to Board for approval at its August meeting.

Mrs. Morris asked Jerry Burkhammer to give a report on the campus and community housing policy that was tabled at the April Board meeting.

Mr. Burkhammer provided the following to the Board and discussed all regarding the campus and community housing policy: revised campus and community housing agreement resolution; letter from Student Government supporting the policy; the previous campus and community housing policy resolution; a housing safety compact agreement between GSC and the Glenville City Council; landlord safety check list; costs of safety equipment; off-campus housing request form application for students; policy relating to exceptions allowing students to live off campus; letter from Jerry Burkhammer regarding updates on the campus and community housing policy; and an article printed from the Glenville Democrat regarding the student forum and meeting held with the Glenville City Council.

After a discussion regarding the information provided pertaining to the campus housing policy,

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS APPROVE TO TAKE THE CAMPUS & COMMUNITY HOUSING POLICY OFF THE TABLE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

In reference to the proposed amended campus and community housing agreement resolution presented by Mr. Burkhammer,

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS ENDORSE THE CAMPUS & COMMUNITY HOUSING AGREEMENT AS AMENDED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Committee of the Whole**

The Board reviewed the proposed Board meeting schedule for 2007-08 and made the following amendments:

Move the July 30<sup>th</sup> Executive Committee meeting to August 6<sup>th</sup> and move the August 13<sup>th</sup> Board meeting to August 20<sup>th</sup>.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BOARD MEETING SCHEDULE FOR 2008-2009 AMENDED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The 2008-09 slate of officers was presented by Terry Butcher, Chair of the Nominating Committee, as:  
R. Fred Radabaugh, Chair  
Sue Morris, Vice-Chair

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2008-09 BY ACCLAMATION. ED TOMAN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Old Business**

The action item originally listed on the agenda, Campus & Community Housing Policy, was presented as amended, during the Student and Academic Affairs Committee report to the Board.

### **New Business**

President Barr asked Jerry Burkhammer to give a report on the new dorms proposal.

Mr. Burkhammer distributed an architect proposal for the construction of a new residence hall on the GSC campus to the Board as prepared by BBL Carlton. Jerry noted that a feasibility study was completed on Pickens Hall a few years ago and it showed the cost to be approximately 15 million dollars to bring the facility up to code.

The Board discussed the proposed plan to construct a new residence hall and asked President Barr to continue further negotiations regarding construction of the new residence hall. It was agreed that a special Board meeting may be scheduled in the event miscellaneous decisions need to be made regarding negotiations of the construction.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS APPROVE THE PRESIDENT TO PROCEED WITH FURTHER NEGOTIATIONS, PLANNING, AND LEGAL PROCEEDINGS REGARDING THE CONSTRUCTION OF NEW DORMS ON THE CAMPUS OF GLENVILLE STATE COLLEGE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

After a discussion regarding the percentage increase of faculty and staff salaries effective July 1, 2008 it was agreed by the Board to increase the President's salary in accordance with the faculty and staff salary increase.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE TO INCREASE THE PRESIDENT'S ANNUAL SALARY BY 3.0% IN ACCORDANCE WITH THE PERCENTAGE INCREASE OF FACULTY AND STAFF SALARIES, EFFECTIVE JULY 1, 2008, AND UPON APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Adjournment**

With no further business and hearing no objection, Chairman Radabaugh adjourned the meeting at 2:35p.m.

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R. Fred Radabaugh  
Chairman

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Teresa Sterns  
Executive Assistant to the President