

**Glennville State College
Board of Governors Meeting
August 17, 2012
Morris Criminal Justice Training Center
Glennville, West Virginia**

Members Present: Mr. Richard Heffelfinger, Chairperson
Mr. Greg Smith, Vice Chair
Mr. Tim Butcher
Dr. William Deel
Mr. Mike Forbes
Mr. Stephen Gandee
Mr. Ralph Holder
Mr. Jerry Milliken
Ms. Sue Morris
Mr. Paul Peck, Faculty Representative
Mr. Jason Phares, Staff Representative
Mr. Travis Nesbitt, Student Representative

Members Absent: Mr. Mike Fulks

Staff Present: Dr. Peter B. Barr, President
Ms. Annette Barnette, Director of Marketing and Public Relations
Ms. Kathleen Gilbert, Coordinator of Off-Campus Programming
Ms. Jessica Goodrich, JASON and External Relations Admin. Asst.
Mr. Robert O. Hardman, II, Executive Vice President
Mr. Rob Hinton, Small Business Development Center
Mr. Robert Kerns, Data Network Specialist
Mr. Bill Lilly, Academic Coordinator
Dr. David Millard, Special Assistant to the President
Mr. Larry Porter, Small Business Development Center
Dr. John Peek, Provost and Senior Vice President
Mr. Dennis J. Pounds, Vice President for College Advancement
Mr. James W. Spears, Senior Vice President for External Relations
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Lori Stover, Student Support Services Project Director
Mr. Emil Suder, Asst. Coord. of Correctional Education and Off-Campus Programming
Mr. Ron Taylor, Center for Criminal Justice Studies
Ms. Jennifer Wenner, Dir. of Campus Radio/TV Station; Veteran's Affairs Coord.

Faculty Present: Dr. J. Morgan, Associate Professor of English

Others Present: Mr. Christopher Cason
Ms. Charlotte Michalowski
Ms. Dendra Miller
Ms. Fran Schmetzer

Call to Order

Chairperson Rich Heffelfinger called the meeting to order at 12:07 p.m.

Swearing in of New Board Members

Chairperson Rich Heffelfinger administered the Oath of Office to Stephen Gandee and Ralph Holder, newly appointed lay members, and Travis Nesbitt, newly appointed student representative.

A quorum was established.

Approval of Minutes

The following amendments were made to the minutes included in the Board book:

1. Page two, third "A" bulleted item, last sentence – Added "of" after "aware."
2. Page two, fourth "Q" bulleted item – Changed "Ohara" to "Ahara."
3. Page three, action item – Changed "MR> BUTCHER" to "MR. BUTCHER."
4. Page three, action item – Changed "MOTION CARRIED with....." from large and small caps to all large caps.
5. Page four, second paragraph, first sentence – Changed "Mr. Turner" to "Mr. Butcher."
6. Page four, action item – Changed "MR> to "MR."
7. Page four, last bulleted item – Changed "representative" to "representatives."
8. Page five, last action item – Moved "for" to second line.
9. Page six, second paragraph under "Announcements" – Moved the word "August" beside the word "Wednesday."

IT WAS MOVED BY GREG SMITH TO APPROVE THE MINUTES OF THE JUNE 20, 2012 MEETING AS AMENDED. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Update on Higher Learning Commission (HLC) Self-study

Due to time constraints, Professor J. Morgan postponed a report on the HLC Self-study to the next Board meeting.

Professor Peck announced that he will be submitting a survey electronically to Board members. The survey includes information from the book *"Effective Governing Boards"*, pages 37-40 that was distributed to participants at HEPC's Board Summit. Members not having access electronically should notify Teresa Sterns so she can send hard copies.

Dr. Peek reported that he is reviewing and revising the strategic plan status report.

President's Report

President Barr provided a partial list of activities to the Board that he has been engaged in since the last meeting.

- President Barr, Dr. Peek, and Mr. Spears visited county superintendents not in the Hidden Promise Consortium and encouraged participation. The Consortium now has 36 school districts participating including Belpre, OH and Stonington School District in Connecticut.
- Dr. Barr presented to the Higher Education Policy Commission (HEPC) last Friday regarding the Hidden Promise Consortium. HEPC is going to allocate \$23,000 toward the Consortium's Fall Summit, Summit2.
- A letter has been sent to West Virginia University regarding the nursing program per the Board's request.
- Nine schools currently in the WVIAC conference have joined as a group to study an alternative conference, Mountain East Conference. Consultants have been hired to advise the group. President Robin Capehart is chairing the group.
- President Barr and other representatives met with the Governor and members of the legislature regarding additional funding for the Pioneer Center.

Report from External Relations

Mr. James Spears presented an overview/update of the External Relations Department. He discussed the department's organizational structure and personnel changes. He announced areas of growth that included the Regents Bachelor of Arts program, Interdisciplinary Studies, and Off-Campus Programming.

Mr. Larry Porter and Mr. Rob Hinton presented a report regarding the College's economic initiatives and Small Business Development Center.

Ms. Jennifer Wenner distributed Veterans Legacy Project packets to the Board.

The Board was given a tour of the Morris Criminal Justice Training Center. Presentations included Crime Scene Investigations by Ron Taylor, ARMA Training by Dave Young, Computer Crimes Against Children by First Sergeant Christopher Casto, Open Source Information Exchange (OSIX) by Brad Reed, Kelly Treece, and Tom Kirk.

Upon conclusion of the tour, the Board reconvened.

New Business

N/A

Announcements

Mr. Heffelfinger reminded the Board that the next scheduled Executive Committee meeting is Wednesday, September 26th at 11:00 am and the next full Board meeting will be on Wednesday, October 10th, 2012.

Fall Convocation will follow today's meeting at 3:15 pm on campus at the Fine Arts Center.

Dr. Mike Smith will be presenting an update at the next meeting on the Department of Social Science.

Mr. Heffelfinger thanked Jerry Milliken and Sue Morris for their service on the Board.

Adjournment

IT WAS MOVED BY GREG SMITH TO ADJOURN THE MEETING. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

With no further business, and hearing no objection, Chairperson Heffelfinger adjourned the meeting at 2:40 p.m.