

**Glennville State College
Board of Governors Meeting
June 12, 2013
Mollohan Campus Community Center, Third Floor, Room 319
Glennville, West Virginia**

Members Present: Mr. Richard Heffelfinger, Chairperson
Dr. William Deel
Mr. Mike Forbes, via teleconference
Mr. Mike Fulks
Mr. Ralph Holder
Ms. Sue Morris
Mr. Greg Smith
Mr. Paul Peck, Faculty Representative
Mr. Jason Phares, Staff Representative

Members Absent: Mr. Tim Butcher
Mr. Stephen Gandee
Mr. Travis Nesbitt, Student Representative

Staff Present: Dr. Peter B. Barr, President
Ms. Janet Bailey, Director of Athletics
Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. Robert O. Hardman, II, Executive Vice President
Dr. John Peek, Provost and Senior Vice President
Mr. James W. Spears, Senior Vice President for External Relations
Ms. Teresa Sterns, Executive Assistant to the President

Faculty Present: Mr. Dennis Wemm, Professor of Communications

Call to Order

Chairperson Rich Heffelfinger called the meeting to order at 12:56 pm.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY GREG SMITH TO APPROVE THE MINUTES OF THE APRIL 16, 2013 MEETING AS PRESENTED. RALPH HOLDER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY SUE MORRIS TO APPROVE THE MINUTES OF THE MAY 10, 2013 MEETING AS PRESENTED. RALPH HOLDER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Updates

Mr. Heffelfinger thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

Dr. Peek announced that he had received the Higher Learning Commission Visiting Team Report regarding its accreditation visit in April and reported the many compliments about the faculty, staff, and students.

Chairperson Heffelfinger commended the HLC Self-Study Steering Committee for their work.

President Barr offered to send copies of the HLC report to all Board members.

President's Report

President Barr provided a partial list of activities to the Board that he has been engaged in since the last meeting:

- In reference to the discussion at the last Board meeting regarding Mr. Forbes' offer to set up a meeting with a health institution to discuss the College's nursing program, a meeting was held with representatives from Thomas Health System. President Barr, Dr. Peek, and Mr. Forbes attended the meeting. The College is currently working on a proposal to submit to Thomas Health System. Upon completion of the proposal, the proposal will be submitted to the Board prior to submission to Thomas Health System.
- College representatives conducted a meeting with the School of Osteopathic Medicine in an effort to form a partnership/agreement regarding the healthcare opportunities at the WACO Center.
- WVIAC is no longer an athletic conference. Mountain East Conference (MEC) has been established and a new Commissioner, Reid Amos, has been appointed. Mr. Amos' contract was negotiated for a three year period. Amos was previously employed by West Liberty; however, the MEC Board must approve any future outside employment. Amos will no longer be housed at West Liberty's campus and he will relocate his office elsewhere upon approval of the MEC Board. This year's MEC dues will increase for the first year due to no NCAA grant funding.

- The legislative audit should be completed by December 2013 and President Barr will advise the Board on the findings. Mr. Hardman noted that the auditors have been reviewing internal procedures and inquired about cash point discrepancies.

Mr. Smith inquired as to how many petty cash funds the College has and how much cash is in each.

Mr. Hardman indicated there were three or four funds with amounts between \$100-\$200 each. He noted that the most recent fund discovered by the auditors entailed cash of \$350; however, it was secure.

- President Barr and Mr. Spears met with Department of Transportation representatives regarding Mineral Road conditions.

Greg Smith suggested that the College offer to provide classes to Department of Transportation as they have in the past.

Mr. Spears commented that the Department of Transportation would grant scholarships that may be repaid by students by working as interns.

- The Foundation is hoping to leverage capital campaign assets to obtain a loan for WACO Center construction.
- Dr. Judy Vogt, retired Vice President for Enrollment at Coastal Carolina University, conducted a review of the College's enrollment management program. Her report will focus on recruitment /retention.
- President Barr provided the following campus construction project updates:
 - Energy Systems Group replacement lighting is almost complete
 - WACO Center is progressing
 - New football field turf has been installed
 - Expansion of the football field house is underway. A brochure is being distributed to sell 40 seats in the new field house and basketball arena at \$1000.00 each to raise funds for athletic operations.

Business and Finance Committee

Mr. Rich Heffelfinger reported that the committee recommends approval of the proposed budget with amendments.

Mr. Hardman discussed the proposed budget and explained the following amendments that have been made to the proposed 2013-14 budget.

Amendments made to the proposed 2013-14 budget (Amended Budget is attached):

1. Under section titled "EXPENSES" – Scholarships and Student Aid line; Incr/Decr column: enter \$4,320,606.
2. Under section titled "EXPENSES" – Total Expenses line; Incr/Decr column: change amount to \$471,783.

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2014 AS PROPOSED WITH AMENDMENTS. MIKE FULKS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS APPROVE THE 2013-2014 BOARD MEETING SCHEDULE AS PROPOSED. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Sue Morris, member of the Nominating Committee, presented the 2013-14 slate of officers as: Rich Heffelfinger, Chair and Greg Smith, Vice-Chair.

IT WAS MOVED BY SUE MORRIS TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2013-14 AS PRESENTED. RALPH HOLDER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

New Business

N/A

Announcements

Staff Council and Faculty Senate met with the Board at 12:30 pm today prior to the Board meeting in accordance with WV Codes §18-B-6-3 (g) and §18B-6-6(g).

The annual Board of Governors Summit will be held from Friday, August 9, 2013 through Saturday, August 10, 2013 at Stonewall Resort in Roanoke.

Adjournment

With no further business and hearing no objection, Chairperson Heffelfinger adjourned the meeting at 2:10 pm.

Richard Heffelfinger
Chairperson

Teresa Sterns
Executive Assistant to the President

GLENVILLE STATE COLLEGE
Operating Budget
FY2014

REVENUE		Budget FY2013	Budget FY2014	Incr / Decr
	State Appropriation	\$7,206,804	\$6,489,479	(\$717,325)
	E&G Tuition and Fees	7,049,771	7,098,001	48,230
	Other E&G Revenue	1,645,971	2,044,544	398,573
	Auxiliary Enterprises			
	Auxiliary Tuition & Fees	1,096,384	1,277,277	180,893
	Auxiliary Room & Board	5,321,950	5,344,077	22,127
	Other Auxiliary Revenue	679,402	474,079	(205,323)
	GSC Support, Aid, & Scholarships	1,259,320	0	(1,259,320)
	Private & State Grants	3,750,000	4,300,000	550,000
	Federal Grants	750,000	430,486	(319,514)
	Federal PELL Grants	0	3,591,915	3,591,915
	E&G Capital Fees	1,190,000	1,181,527	(8,473)
	Other Capital Proceeds	17,310,000	15,500,000	(1,810,000)
TOTAL REVENUE		\$47,259,602	\$47,731,385	\$471,783

EXPENSES		Budget FY2013	Budget FY2014	Incr / Decr
	Payroll and Benefits	\$13,557,269	\$13,391,111	(\$166,158)
	Operations	3,395,380	2,527,520	(867,860)
	Utilities	1,050,300	1,088,300	38,000
	Auxiliary Operations	3,647,821	2,350,250	(1,297,571)
	Scholarships and Student Aid	4,967,721	9,288,327	4,320,606
	Capital Projects	17,312,344	15,500,000	(1,812,344)
	Debt Service - Principal	1,316,513	1,233,707	(82,806)
	Debt Service - Interest	1,684,939	1,609,119	(75,820)
	Debt Service Reserve Fund - BB&T	327,315	327,315	0
	Reserve Fund	0	415,736	415,736
TOTAL EXPENSES		\$47,259,602	\$47,731,385	\$471,783