

## **Committees on revision of Series 11 and 20**

Advisory Council of Faculty [HEPC-ACF@LISTSERV.WVNET.EDU] on behalf of Bruce Flack [flack@HEPC.WVNET.EDU]

**Sent:** Thursday, September 16, 2010 9:19 AM

**To:** HEPC-ACF@LISTSERV.WVNET.EDU

**Attachments:** Work Groups.pdf (11 KB)

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Attached are the committees on revision of Series 20, Authorization of Degree Granting Institutions (HEPC) and Series 11, Submission of Proposals for New Academic Programs and Discontinuance of Existing Programs (HEPC and CCTCE). I have asked Dr. Kathy Butler (Central office staff) to chair the committees which are composed of academic officers and ACF members. Dr. Butler will be contacting you soon about the work of the committees.

The committees will need to address the following:

### **Series 20, Authorization of Degree Granting Institutions (HEPC)**

Series 20 is a legislative rule that establishes procedures for external institutions that want to operate in West Virginia. As a legislative rule, it must be approved by the WV legislature in its upcoming session as well as by the HEPC. In order to submit the proposed rule revision to the legislature in January 2011 we will need to move quickly. Our goal is to have final approval of the revised rule by the HEPC by December. The HEPC academic affairs staff has prepared a draft revision, but one that still needs some work by the committee. In the revision we are attempting to strengthen provisions for institutions seeking preliminary authorization from the Commission and to add new provisions that monitor the progress of those institutions through the entire authorization process.

### **Series 11, Submission of Proposals for New Academic Programs and Discontinuance of Existing Programs (HEPC and CCTCE)**

While the rules for the respective systems are parallel, there are some differences. Thus, the need for separate efforts (two discrete committees) in revising the two rules. A motivating factor in revision of the rules is the growing emphasis on college completion. Our plan is to expand the rules to deal with college completion issues as well as approval of new programs. Topics such as number of credits required for degree completion and general education are examples. Also, some parts of the existing rules are out-of-date and need to be revised. We also want to provide clarifications of the program approval processes and the Commissions and Councils roles in approving new programs, site and center locations, and the monitoring of new programs. Revision of these two procedural rules should be completed by Spring 2011.

Thanks to all who have volunteered to serve on the three committees. Response to the invitation to participate was extensive.

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**From:** Jelayne Crosier  
**Sent:** Thursday, September 16, 2010 8:24 AM  
**To:** Bruce Flack  
**Subject:**

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