

# Classified Staff Council Meeting

21-Jan-2010

Present: Mary Alltop, Jason Phares, Gail Westbrook, Virginia Boggs, Ann Reed, Lois Miller, Debbie Jenkins, Sheri Skidmore, Brian Hipp

Absent: Jim Tatman

Also present: David Moss

- Called to order at 8:35 a.m. by Ann Reed
- Reports
  - Ann Reed
    - There is \$1,190.00 remaining in Professional Development funds.
    - The search committee for Provost is under way. Myers-McRae, an outside screening agency, has been hired to screen applicants for this position for a fee of \$20,000.
    - A question was brought to Staff Council about hiring personnel as non-classified employees then changing their classification to classified. There are no restrictions for this practice. A PIQ is required for HR to evaluate and appropriately place into the Classified System.
  - Sheri Skidmore reported that there had been no changes in the budget.
    - GSC Staff Council - \$330.41
    - Ginny Grottendieck fund - \$0.00
  - Mary Alltop
    - Brent Boggs responded to the Performance Evaluation and Research Division with regard to the status of Glenville State College.
    - Classified Staff Salary Schedule Report was shared-report on all institutional progress toward funding the salary schedule.
    - Dr. Barr's contract is up for renewal at the next HEPC meeting.
    - The next ACCE meeting is scheduled for February 18<sup>th</sup>.
  - Jason Phares
    - The Foundation only takes a maximum of 5% from external funding sources for administrative costs. This is almost never done, it is almost always a smaller percentage used. This is written into all agreements with all external givers. This does not apply to any internal fundraising efforts. Notably, the Clock Tower fundraising effort to move the Bell & Clockworks from the tower and

constructing an exhibition to display said historical items. All money given to the Clock Tower Project will be used for the Project 100%.

- Some schools gave step increases. GSC Board of Governors agreed that GSC could increase, but denied those increases. The reason for the denial was that it would not be fair to give staff increases when faculty could not get theirs.
  - Auditors report stated that GSC's finances are good. There is a liability of \$43,000 for an outstanding lawsuit.
  - The grant report will be presented at the February BOG meeting.
- Brian Hipp made the motion to approve the Tuition Waiver policy that was approved through Faculty Senate. Mary Alltop seconded and motion was carried unanimously.
  - Lois Miller made the motion to join Faculty Senate in their letter of support for Kathy Butler depending on the wording. Virginia Boggs seconded and the motion was carried unanimously.
  - Virginia Boggs reported that the ToastMasters program has not gotten enough support, so a local chapter will not be started.
  - Motion to adjourn was made by Sheri Skidmore and seconded by Ann Reed. Meeting adjourned at 9:55 a.m.