

Staff Council Meeting  
February 21, 2013

Present: Carla Conley, Brittany Frymier, Debi Jenkins, Lois Miller, Jason Phares, Ann Reed, Krystal Smith, Eric Squires, Jim Tatman and Gail Westbrook

Absent: Mary Alltop, Mindy Greathouse and Sheri Skidmore

Also Present: David Moss, Dr. Peek and Joanna DiStefano

Jim called meeting to order at 8:30 a.m.

The minutes of the November meeting were approved with one correction. (m/s, Reed/Miller)  
Motion approved.

Dr. Peek gave us a status report on the Self Study and what to expect in April when the team arrives.

Reports

- Jason Phares
  - At the Board of Governors meeting they went over the Audit Report.
  - There was also discussion on the Nursing Program. The question asked was should we continue with the 2 + 2 program or start one of our own. Some people felt the cost would be too much.
- Krystal Smith
  - They are still working on the Classification Compensation study. A firm is working with HEPC on this. They have better data to proceed with this study.
  - A Vice Chancellor has been hired for the HEPC.
  - Krystal didn't think we should proceed with the Beyond Step 15 Salary Schedule. There is also a study being done by HEPC and we could be wasting our time on this if something is implemented by HEPC. At this time they have no projected completion date.
  - She is still grading our PIQ's. The short PIQ is being worked on by the IT department at Fairmont State University to make it as user friendly as possible before being submitted for approval.
  - Employees
    - Classified – 100
    - Non-Classified – 45
    - Faculty – 68

- Ann Reed
  - Professional Development – 0
  - General Fund - \$235.71
  - Ginny Grottendieck - \$1,264.41

### Old Business

- The video “How to Respond to An Active Shooter” will be sent to the Safety Committee for review.
- Jason is still working on the Clock Tower. He needs the history of Roy Clemons to finish.
- After much discussion on the Beyond Step 15 Salary Schedule, the group felt we should continue to pursue this.

### New Business

- We appointed Lois Miller to be the classified representative on the Strategic Planning Committee.
- Ann read a card from Thomas Snyder thanking us for the Ginny Grottendieck Scholarship he received from Staff Council.
- Brian Hipp told Jim to thank Staff Council for the scholarship his daughter received.
- Joanna DiStefano reminded the group of the upcoming Career Fair on February 28<sup>th</sup>. She wanted us to encourage students to attend. She said there should be around 70 vendors attending.

Jim will ask Dr. Barr to attend the March meeting.

At 10:07 we went into Executive Session. We returned to regular session at 10:35. A motion was made to send a letter to Krystal requesting the status of the PIQ’s requesting to be reviewed. (m/s, Miller/Westbrook) Motion passed.

Motion to adjourn (Squires/Conley)

Adjourned at 9:40 a.m.