

**Glenville State College**  
**Faculty Senate Minutes**  
February 17, 2009

**I. Call to Order and Roll**

President Dennis Wemm called to order the Glenville State College Faculty Senate at 12:22 p.m. on February 17, 2009 in the Mollohan Center Conference Room, Room 319.

Senators present: Dennis Wemm, Arthur DeMatteo, Liza Brenner, Ed Wood, Jonathan Minton, Connie Stout, Joe Evans, David O'Dell, Lisa Castle, Fred Walborn, Charles Batson, John Taylor, Larry Baker, Paul Peck, Joseph Musolf and Jill Haasch

Senators absent: Randy Unger

Others present: Kathy Butler

**II. Approval of Minutes and Ongoing Reports**

**Motion to approve minutes of January 13, 2009 Faculty Senate meeting.** Motion passed and minutes approved.

**Reports:**

Dennis Wemm (President's Report):

- Must review constitution. There is a membership issue. Asking for recommendations regarding the constitution.

Joe Evans (ACF and Board of Governors Representative Report):

- The Board of Governors meets 2/18/09. On the agenda: New construction of Student Housing. GSC has hired a new architectural firm.
- ACF meets 2/19/09. The ACF is trying to schedule a meeting with the legislature. Faculty feel that they should have a representative at every HEPC/CTCC meeting.

**III. Unfinished Business:**

**Discussion Issue: Fire Evacuation for students in wheelchairs.**

- Wemm states he has received no response re: this issue. He has contacted 2 different heads of the Physical Plant and a couple of Presidents of Faculty Senate from other institutions. He has received no response. He asks the Senate if they should create a policy regarding this issue.
- Lisa Castle asks if the Safety Committee is in charge of this issue?

- Chuck Baston asks if faculty could use the basement of the Administration Building to teach students in wheel chairs.
- Paul Peck states the Senate needs to write a letter to the President (Dr. Barr) discussing this matter.
- O'Dell states he has worked at an institution who provide devices in the stairwells that assist people in wheelchairs to get down the stairs.
- Wemm requests a motion to write a letter to the President. Peck/O'Dell (m/s) Approved

#### **Discussion Issue: Uniformity in Attendance Policies**

- Wemm asks if notes from the GSC nurse should be accepted? What's a legitimate excuse?
- Jill Haasch states that there will be a meeting about this issue on Thursday the 19th during the "Get Tanked" session. She will report the outcome of that meeting.
- Kathy Butler states that the Ad Hoc Attendance committee will be discussing this issue on the 27<sup>th</sup>. The Campus Health Center had told Kathy that each note is NOT an excused absence.

#### **Discussion Issue: Faculty Evaluation Process**

- Wemm asks the Senate if there are any specific items to discuss regarding this issue?
- Kathy Butler states the Ad Hoc Faculty Evaluation Committee will meet and she is waiting for their response.

### **IV. New Business**

#### **Kathy Butler Presents:**

- Five of the Ad Hoc Committees have met.
- On January 20<sup>th</sup>, "Get Tanked" series met. Decided to discontinue the Afternoon at the Movies. Also identified new "Get Tanked" topics.
- On February 2<sup>nd</sup>, Advising Committee met. Discussed advising and classroom management and study skills courses.
- Feb. 3<sup>rd</sup> the Online Courses Ad Hoc committee met. Jeff Walker was voted Chair. Topics included quality control, guidelines for each course, providing training and using different technology.
- Feb. 4<sup>th</sup> the Course Evaluation committee met. They discussed continuing online format for student feedback, giving student's more time to fill out forms and providing a media blitz to make students more aware of the evaluations. The committee talked about what % of students filled out the forms, providing more qualifying questions and taking the advisor questions off the survey.
- Feb. 25<sup>th</sup> the Teacherease committee will meet again. Jeff Walker was appointed Chair. A student representative was present for the 1<sup>st</sup> meeting. Discussion issues included in the

1<sup>st</sup> meeting: archiving course records, faculty training, how long will Teacherease be around, and the fact that Teacherease shouldn't substitute regular faculty interaction. Other items brought up: Should coaches have access to this program, students can see grades before evaluations, mistakes caught by students is a benefit, and trying to eliminate redundancy of faculty entering grades twice.

- Fred Walborn states that some faculty are still not using Teacherease.
- Kathy Butler states they are working out these issues.
- Liza Brenner and Fred Walborn state that some students are not in the system.
- Kathy Butler states she will look into it.
- Fred asks if the committee is looking into other programs?
- Kathy Butler states: "Yes".
- Kathy Butler states the Distance Learning Committee has met and Jamie Myers has been appointed chair. Topics discussed: extending influences of GSC to other locations via web cast or video conferencing, can GSC's current technology work? Possible faculty stipends for webcasting and guidelines for specific courses.
- Kathy Butler states there have been good discussions but no solutions yet!
- Kathy Butler is looking into the HEPC legislation re: textbook affordability. She met with 5 major publishers on Friday. There was a presentation on cost and different formats of all textbooks. These are possibilities for all faculty. A new mandate has been passed that information about available formats for textbooks should be available to all students. Formats for textbooks include: used books, E-Textbook, ect...
- Wemm asks if there is a standard for E-Texts? Can all operating systems read the text?
- Lisa Castle states it varies by publisher.
- Cinda Echard states that E-format will impact our decisions.

## **V. Adjournment**

Meeting adjourned at 1:05 pm; motion to adjourn by Joe Evans/Paul Peck (m/s). Motion passed unanimously.