

Glenville State College Faculty Senate Minutes

April 7, 2009

I. Call to Order and Roll

President Dennis Wemm called to order the Glenville State College Faculty Senate at 12:20 p.m. on April 7, 2009 in the Mollohan Center Conference Room, Room 319.

Senators present: Dennis Wemm, Arthur DeMatteo, Liza Brenner, Jonathan Minton, Joe Evans, David O'Dell, Lisa Castle, Fred Walborn, Larry Baker, Paul Peck, Randy Unger and Jill Haasch

Senators absent: Cinda Echard (excused), Connie Stout (excused), John Taylor (excused), Dorman Batson (excused), Joseph Musolf

Others present: Teresa Dody to report for Ad hoc ASC committee.

II. Approval of Minutes and Ongoing Reports

Motion to approve minutes of March 17, 2009 Faculty Senate meeting. Motion passed and minutes approved.

Reports:

Dennis Wemm (President's Report):

- Wemm presented faculty progress to Board of Governors meeting April 1st. The Board was pleased.

Joe Evans (ACF and Board of Governors Representative Report):

- No reports at this time.

III. Unfinished Business:

Discussion Issue: Faculty Post-Retirement Employment Policy

- President Barr changed the wording of the Faculty Post-Retirement Employment Policy: "Up to 30,000" to "receiving \$30,000 annually". This \$30,000 per year income would pay for 6 hours of teaching and mentor roles.
- Larry Baker asks: "Why do we need a policy? Putting the salary at \$30,000 is pigeon holing the college."
- Joe Evans states this policy is practiced by many campuses. The policy is used as an incentive to get older faculty to retire. Also a post tenure review discussion is on the way. This happens every 3-5 years. Tenured faculty can go up for a promotion and pay raise.

- Larry Baker states they should take out the \$30,000. The college will end up not hiring anyone because they will not want to pay the high amount.
- Wemm states that maybe the hours and job description needs to be changed. He also feels that retirees will give better instruction.
- Fred Walborn states that after hearing everyone speak, he feels this is a positive policy.
- Wemm states that in the policy the college chooses who they want to hire back. It's not automatic.

Wemm requests for a motion to accept the policy. (Dennis Wemm, Arthur DeMatteo, Liza Brenner, Jonathan Minton, Joe Evans, David O'Dell, Lisa Castle, Fred Walborn, Paul Peck, Randy Unger and Jill Haasch in favor) (Larry Baker not in favor)

Discussion Issue: Senate Constitution Paul Peck Reports:

- Drafts of proposed amendments will be circulated to the faculty by election committee.

Amendments in question:

Article 3 Section 6:

- Lisa Castle is concerned with the 10 day waiting period the Senate must endure if there is an important issue on the table.
- Joe Evans states that the CCL will have to be on top of the issues and be prepared.

Article 6 Section 3:

- This article states the Senate will have to meet after July 1st to elect a President. The concern is that there are not enough Senators to have a quorum this time of year because of summer break.
- This issue is currently on HOLD

The following amendments have been approved by the Senate:

Article I, Section 3.

The Senate shall review, consider, and recommend to the President of the College, policies pertaining to the general welfare of the college community. The Senate shall invite the President of Glenville State College to meet with the Senate at least once each quarter to discuss matters affecting faculty and the effective **and efficient** management of the college.

[Amended January 10, 2005]

Article I, Section 9. The Secretary of the Senate *shall maintain adequate minutes and publish them for distribution* **in the Faculty/Staff Bulletin or an electronic medium** *to the faculty by e-mail or other prevalent means of College communication.* A complete file of the minutes of the

Senate meetings shall be kept in the Glenville State College Library and *posted to the college web site*. ~~on an electronic medium.~~

Article II, Section 1 A.

~~Nine (9)~~ *Seven (7)* representatives, one elected from each academic ~~subdivision~~ *department* (two year terms). Chairpersons cannot serve in this capacity. This membership shall consist of full time faculty who receive annual Notice of Appointments and teach at least 9 semester hours or the equivalent. The academic ~~subdivisions~~ *departments* at Glenville State College are as follows:

- 1 - Business
- 2 - Education
- 3 - Fine Arts
- 4 - Land Resources
- 5 – English
- ~~6 – Physical Education~~
- 7 6* - Science and Math
- 8 7* - Social Science
- ~~9 – Developmental Studies~~

The terms of office of the ~~subdivision~~ *departmental* representatives shall begin on the first day of July of each even-numbered year. ~~Subdivision~~ *Departmental* representatives may succeed themselves on the Senate. ~~The subdivisions identified above are not academic or administrative units of the college. Instead, they are creations of the Senate Constitution identified in order to provide for a systematic, thorough, and efficient means of selecting representatives for the Faculty Senate.~~

[Amended January 10, 2005]

Article II, Section 1B.

Eight (8) representatives elected from the full-time faculty (two- year terms). These members may be department chairs. No more than ~~any three~~ *members* *campus wide representatives* can be from a single department. Their term of office shall begin on the first day of July of each even-numbered year. These campus wide representatives of the Faculty Senate are eligible for election as ~~subdivision~~ *departmental* representatives at the next biennial election of such representatives or they may succeed themselves as campus wide representatives.

Article II, Section I-D.

In the event a college reorganization affects the academic ~~subdivisions~~ *departments* at Glenville State College, the originally elected representative from a reorganized academic ~~subdivision~~

department will serve as an at large member of the Senate until either new elections are held or the Constitution of the Faculty Senate is changed, *as the Senate shall choose in the event.*

Article III, Section 1.

The Senate shall meet regularly each month of the academic school year. The President of the Senate shall prepare a schedule of the regular meeting dates, meeting times, and locations of the Senate for the forthcoming academic year and distribute this schedule to the faculty, to the President of the College, and to the ~~Vice President for Academic Affairs~~ *Provost and Senior Vice President* by e-mail or other prevalent means of College communication. The President will also inform the faculty, the President of the College, and the ~~Vice President for Academic Affairs~~ *Provost and Senior Vice President*, by e-mail or other prevalent means of College communication, of any changes in this schedule at the same time ~~and in the same manner~~ as notice of these changes is given to members of the Senate.

Article III, Section 2. Special meetings of the Senate may be called by the President of the Senate or upon written request to the President of the Senate by at least one-half of the members of the Senate. The President will inform the faculty, the President of the College, and the ~~Vice President for Academic Affairs~~ *Provost and Senior Vice President*, by e-mail or other prevalent means of College communication, of any special meeting of the Faculty Senate at the same time ~~and in the same manner~~ as notice of the special meeting is given to members of the Senate.

[Amended January 10, 2005]

Article III, Section 6. ~~All actions of the Senate which constitute policy decisions or revisions shall be submitted to the Vice President for Academic Affairs. Within three days of Senate action, the President of the Senate shall communicate any policy recommendation of the Senate to the faculty by e-mail or other prevalent means of College communication. The faculty shall have ten working days, counted from the day after the notice from the Senate President, to request, in the manner provided for by Article I, Section 7 of this Constitution, a general meeting of the faculty to review the policy recommendation.~~

If no petition of a policy recommendation of the Senate is received from the faculty, on the eleventh working day after the notice of Senate action was communicated to the faculty, the President of the Senate shall communicate the policy recommendation, in writing, to the Provost and Senior Vice President. In the event a policy recommendation of the Senate which has been petitioned is upheld by the faculty in the general faculty meeting convened to review said recommendation, on the next working day after the general faculty meeting, the Senate President shall communicate the policy recommendation, in writing, to the Provost and Senior Vice President. In this case, the Senate President shall also inform the Provost and Senior Vice President that the recommendation was reviewed at a general meeting of the faculty and endorsed by a majority of the faculty present and voting at that meeting.

Article III, Section 7. Within ten days following ~~a meeting~~ *approval*, the Secretary of the Senate shall distribute approved minutes to the members of the faculty ~~through the Faculty Staff Bulletin or an electronic medium~~ *by e-mail or other prevalent means of College communication.*

If an action of the Senate does not receive unanimous approval, the Secretary shall record and report in the minutes those voting for or against and those abstaining.

Article VI, Section 1. During the first week of April of each even-numbered year, the President of Glenville State College shall inform the President of the Senate that the Senate shall conduct an election during April to elect its members for the next two year term of the Senate. Upon receipt of the notification from the President of the College, the President of the Senate shall direct the Senate's Elections Committee to conduct the election of ~~subdivision~~ *departmental* representatives in the manner provided for in the Election Procedures in the GSC Faculty Manual. The results shall be reported to the President of the College, the ~~Vice President for Academic Affairs~~ *Provost and Senior Vice President*, and to the President of the Senate, *and to the faculty by e-mail or other prevalent means of College communication.*
[Amended January 10, 2005]

Article VII.

Any amendment to this constitution, when in conformity with the policies of the Higher Education Policy Commission and the Glenville State College Board of ~~Directors~~ *Governors* may be made by a simple majority vote of the faculty in an amendment election held by the Senate's Elections Committee. Amendments can be proposed by any member of the college faculty as defined in Article II, provided that the proposed amendment is presented to the Senate and approved by 30% of the Senate before the amendment is submitted to the general faculty for its vote. The amendment shall be ~~printed in the Faculty Staff Bulletin and distributed electronically~~ *communicated to the President of the College, the Provost and Senior Vice President, and the faculty* at least two weeks prior to the election *by e-mail or other prevalent means of College communication.*

The Senate may, by simple motion of the Senate, approve changes to titles of positions in this constitution. These changes shall be communicated to the President of the College, the Provost and Senior Vice President, and to the faculty by e-mail or other prevalent means of College communication. These changes are subject to objection from the faculty as provided for by Article I, Section 7 of this constitution.

These action items arrived from committee as a seconded motion. They were approved by unanimous vote.

V. Adjournment

Meeting adjourned at 1:25 p.m; motion to adjourn by Larry Baker/Lisa Castle (m/s). Motion passed unanimously.