

Gift Card/Prize Award Sheet

event Name:		Event Date:			
of Cards/Prizes Approved:	# of Cards/Prizes	Awarded:	# of Cards/Prizes Left in Inventory:		
Associated Requisition Numbe	r: <u>R</u>				
Gift Card/Prize Recipient	If you need additional room to describe the prize, please write on the back.				
Name Please Print	Contact Info.	Signature	Date Received	GC = Gift Card + \$ Describe Prize in detail	