



Initial Grant Application Request Form

The purpose of this initial grant application request form is to provide pertinent information to the Office of External Relations on a possible grant application and to request assistance from the OER for assistance in facilitating the grant application.

Date

Grant Requestor Name

Grant Funder Name

Grant Funding # (if applicable)

Grant Funding Weblink

I will need help from the Office of External Relations for this grant:

In finding available funds Yes No Unsure at this time

In preparing the grant application Yes No Unsure at this time

In developing collaboration externally or internally Yes No Unsure at this time

Please return this form to the Office of External Relations either electronic by attaching a copy in email to grant.requests@glenville.edu or by delivering a hard copy to Jessica Goodrich, Administrative Assistant to the Senior Vice President for External Relations in Room #215 Harry Heflin, Administration Building



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Brief Synopsis of Opportunity & Proposal (3 paragraph max.)

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