

PIN Registration FAQs

What if I do not know who my advisor is?

Your advisor is listed in your audit in Degree Works as well as in your EdNet account under “Student Information”.

What if I changed my major?

You should login to your EdNet account to see if your change in major is reflected and if you have been assigned a new advisor. If you submitted a form to change your major, you will receive an email notification once your form has been processed. If you changed academic departments, your new department secretary will be copied on the email. They will assign you a new advisor within the department and notify your new advisor of your registration PIN.

What if my advisor does not have my PIN?

Are you seeing the advisor assigned to you? If not, only the advisor assigned to you will have access to your PIN. If you are seeing your correct advisor, the advisor may ask the Department Secretary to look up your PIN.

What if I want to change my advisor?

You will need to see the Department Secretary within your academic department to request the change. Keep in mind, if you change your advisor after advising begins, your new advisor will not have access to your PIN. Your new advisor will have to ask the Department Secretary to look up your PIN.

What if I lose my PIN?

Your advisor will have access to your PIN as well as the Department Secretary.

What if I do not register during the week of Priority Registration?

You may register online through Open Registration day (the Friday prior to the first day of classes), but will still be required to see your advisor to receive your PIN. Once classes begin, online registration for that semester will be closed and you will need to process any changes to your schedule with your advisor and department secretary.

What if my advisor is not available for me to receive my PIN?

You should make every attempt to meet with your actual advisor. If for some reason you are unable to meet with your advisor, you will need to meet with another advisor to plan your class schedule. The other advisor will need to ask the Department Secretary to look up your PIN. You will not be able to register without meeting with an advisor and getting your PIN.